

University of Kragujevac
Faculty of Agronomy Čačak



STATUTES
OF THE FACULTY OF AGRONOMY ČAČAK
(CONSOLIDATED TEXT)

ČAČAK, January 2022

The General and Legal Affairs Office of the Secretariat of the Faculty of Agronomy Čačak, on the basis of Article 9 of the Decision on Amendments to the Statutes of the Faculty of Agronomy Čačak Ref. No. 1285/2-XXII of 16 July 2021, has performed legal and technical revision and consolidation of the text of the Statutes of the Faculty of Agronomy Čačak.

The consolidated text of the Statutes of the Faculty of Agronomy Čačak contains:

1. the Statutes of the Faculty of Agronomy Čačak Ref. No. 1880/2 of 20 September 2018;
2. the Decision on Amendments to the Statutes of the Faculty of Agronomy Čačak Ref. No. 1906/2-VI of 11 September 2019, agreed upon by the decision of the Council of the University of Kragujevac; and
3. the Decision on Amendments to the Statutes of the Faculty of Agronomy Čačak Ref. No. 1285/2-XXII of 16 July 2021, agreed upon by the decision of the Council of the University of Kragujevac.

UNIVERSITY OF KRAGUJEVAC

FACULTY OF AGRONOMY ČAČAK

Ref. No. 85/1

Čačak, 19 January 2022

S T A T U T E S

OF THE FACULTY OF AGRONOMY ČAČAK

1. BASIC PROVISIONS

Article 1

These Statutes (hereinafter: the Statutes) shall, pursuant to the Law on Higher Education (hereinafter: the Law) and the Statutes of the University of Kragujevac (hereinafter: the University Statutes), specify and regulate the name, activity and business, status, competence, organisation, method of operation, management and administration, rights and obligations of employees and students, legal transactions, funding, and other issues of importance for performing the activities and operation of the Faculty specialising in biotechnical sciences within the University of Kragujevac.

Article 2

The name of the Faculty referred to in Article 1 of these Statutes shall be "the University of Kragujevac, Faculty of Agronomy Čačak" (hereinafter: the Faculty).

The abbreviated name shall be "the Faculty of Agronomy Čačak".

The seat of the Faculty shall be in Čačak, Cara Dušana³⁴.

The web address of the Faculty shall be www.afc.kg.ac.rs.

Article 3

A decision to change the status, name and seat of the Faculty shall be made by the Government, upon obtaining an opinion from the governing bodies of the Faculty, the University and the National Council.

Article 4

The Faculty shall be a higher education teaching and research institution in the field of biotechnical sciences.

The Faculty shall implement and develop academic degree programmes and research work in accordance with the Law and the Statutes.

Article 5

The Faculty shall be the core constituent institution of the University of Kragujevac for the scientific field of biotechnical sciences within the educational/scientific field of engineering sciences.

Article 6

The Faculty shall have the status of a legal entity, with rights, obligations and responsibilities stipulated by the Law and the Statutes.

The Faculty shall be autonomous in performing its activities, in accordance with the Law.

The rights referred to in paragraph 2 of this Article shall be exercised in compliance with the principle of openness to the public and citizens.

In legal transactions with third parties, the Faculty shall act by the name of the University of Kragujevac and by its own name, and shall be liable for its commitments through its personal assets – full liability.

Article 7

The Dean of the Faculty (hereinafter: the Dean) shall represent and act on behalf of the Faculty, within the limits of authority stipulated by the Law and the Statutes.

In the absence of the Dean, the rights, obligations and responsibilities of the Dean shall be assumed by one of the Vice-Deans authorised in writing by the Dean.

Within his/her powers, the Dean may give another person a power of attorney to undertake specific legal actions for and on behalf of the Faculty.

Article 8

The Faculty shall be established by the Republic of Serbia (hereinafter: the Founder).

The Faculty shall be registered with the District Commercial Court in Kraljevo by Decision No. Fi 283/79 of 29 May 1979, registry file number 1-802-00.

The registration number of the Faculty in the Unified Register of Organisations and Communities shall be 7281536.

The activities of the Faculty shall be:

- 85.42 Higher education
- 85.59 Other education
- 85.60 Educational support activities
- 01 Crop and animal production, hunting, and related service activities
 - 01.11 Growing of cereals (except rice), leguminous crops and oilseeds
 - 01.13 Growing of vegetables, melons, roots and tubers
 - 01.19 Growing of other non-perennial plants
 - 01.21 Growing grapes
 - 01.24 Growing of pome fruits and stone fruits
 - 01.30 Plant propagation
 - 01.41 Raising of dairy cattle
 - 01.42 Raising of other cattle and buffaloes
 - 01.43 Raising of horses and other equines
 - 01.45 Raising of sheep and goats
 - 01.46 Raising of swine/pigs
 - 01.47 Raising of poultry
 - 01.49 Raising of other animals
 - 01.61 Support activities for crop production
 - 01.62 Support activities for animal production
- 03.22 Freshwater aquaculture
- 10.51 Operation of dairies and cheese making
- 11.01 Distilling, rectifying and blending of spirits
- 11.02 Manufacture of wine from grape
- 11.03 Manufacture of cider and other fruit wines
- 18.13 Prepress services
- 18.20 Reproduction of recorded media
- 20.59 Manufacture of other chemical products
- 28.30 Manufacture of agricultural and forestry machinery

- 46.21 Wholesale of grain, unmanufactured tobacco, seeds, and animal feeds
- 46.31 Wholesale of fruit and vegetables
- 46.34 Wholesale of beverages
- 46.61 Wholesale of agricultural machinery, equipment, and supplies
- 46.73 Wholesale of wood, construction materials, and sanitary equipment
- 47.11 Retail sale in non-specialised stores, with food, beverages or tobacco predominating
- 47.25 Retail sale of beverages in specialised stores
- 47.78 Other retail sale of new goods in specialised stores
- 55.90 Other accommodation
- 56.29 Other food service activities
- 58.11 Publishing of books
- 58.14 Publishing of journals and periodicals
- 58.19 Other publishing activities
- 62 Computer programming, consultancy and related activities
 - 62.01 Computer programming activities
 - 62.02 Computer consultancy activities
 - 62.09 Other information technology and computer service activities
- 63 Information service activities
 - 63.11 Data processing, hosting, and related activities
- 68.20 Renting and operating of own or leased real estate
- 69 Legal and accounting activities
 - 69.20 Accounting, bookkeeping, and auditing activities; tax consultancy
- 70.2 Management consultancy activities
 - 70.22 Business and other management consultancy activities
- 71.1 Architectural and engineering activities and related technical consultancy
 - 71.12 Engineering activities and related technical consultancy
 - 71.20 Technical testing and analysis
- 72.1 Research and experimental development on natural sciences and engineering
 - 72.11 Research and experimental development on biotechnology

- 72.19 Other research and experimental development on natural sciences and engineering
- 72.20 Research and experimental development on social sciences and humanities
- 73.20 Market research and public opinion polling
- 74.90 Other professional, scientific and technical activities
- 75.00 Veterinary activities
- 77.31 Renting and leasing of agricultural machinery and equipment
- 77.39 Renting and leasing of other machinery, equipment, and tangible goods
- 81.2 Cleaning activities
- 81.22 Other building and industrial cleaning activities
- 81.30 Landscape service activities
- 91.01 Library and archive activities
- 93 Sports activities and amusement and recreation activities

Features of the Faculty

Article 9

The Faculty shall have two seals and a stamp, as follows:

a) The seal used to authenticate official documents issued by the Faculty shall be round in shape, 32 mm in diameter. The text of the seal shall be written in the Serbian language in Cyrillic script, in concentric circles around the coat of arms of the Republic of Serbia.

The words "Republic of Serbia" shall be written in the outer circle of the seal. The inner circle shall bear the words "University of Kragujevac", and the next inner circle shall read "Faculty of Agronomy". The Faculty seat – Čačak – shall be written at the bottom of the seal.

b) The Faculty seal 28 mm in diameter shall be used to authenticate other documents and enactments (daily correspondence) – a small seal. The inscription of the small stamp shall be the same and shall be written in the same way as the inscription of the stamp under a) of this paragraph.

c) The Faculty shall have a rectangular stamp for receiving and sending mail with the two-line inscription "University of Kragujevac, Faculty of Agronomy", under which there shall be a line for the indication of a reference number, followed by a line for the indication of date, and the bottom line holding the words: Č a č a k.

The number of duplicate seals marked with an ordinal number, a Roman numeral placed between the coat of arms of the Republic of Serbia and the seat of the Faculty, as well as entrustment with the seals and stamps shall be governed by the Dean's decision.

Article 10

The Faculty shall have an emblem. The emblem shall be a four-leaf clover with the capital Cyrillic letters AF /abbreviated from the Agronomski fakultet – Faculty of Agronomy/ in the left-hand corner.

Article 11

The Faculty shall celebrate two days – the Faculty of Agronomy Foundation Day and the Patron Saint Day (Serbian: Slava), in appropriate ways.

The Faculty Foundation Day shall be celebrated on 9 October, in memory of 9 October 1979, when the Faculty was founded.

The Faculty's Patron Saint Day shall be Saint Tryphon's Day, celebrated on 14 February.

Article 12

Real estate and other assets provided by the Founder for the establishment and operation of the Faculty shall be state-owned.

The real estate referred to in paragraph 1 of this Article may not be alienated without the consent of the Founder.

The real estate and other assets referred to in paragraph 1 of this Article may be used only for the performance of the Faculty's activities stipulated by the Law and the Statutes.

Real estate and other assets acquired by the Faculty through the performance of its activities, as well as by legacy and gift, shall be the property of the Faculty.

Publicity of work

Article 13

The work of the Faculty and its bodies and boards shall be public.

The publicity of the work of the Faculty and its bodies and boards shall be achieved:

- 1) by publishing enactments, organisational charts, membership of bodies and boards, work plans, etc. on the Faculty's website;
- 2) by the Dean, Council Chair, and Vice-Deans delivering press releases and holding press conferences about the Faculty's activities;
- 3) by the activities of public relations and marketing officers;
- 4) by acting in accordance with the Law on Free Access to Information of Public Importance.

The text of the official statement shall be approved and signed by the Dean of the Faculty or another person authorised by the Dean to act for and on behalf of the Faculty.

The public may be excluded only in cases stipulated by the law, these Statutes, and the general acts of the Faculty.

In exceptional cases when issues that represent business or trade secrets are discussed at a meeting of a Faculty's body, the body's decision may stipulate that only members of that body may attend the meeting or part of the meeting of the body and boards.

Article 14

Political, partisan or religious organisation and activities are not allowed at the Faculty.

Article 15

In accordance with the Law, the premises of the Faculty shall be inviolable, and may not be entered by interior affairs officers without the permission of the competent authority of the Faculty, except in the case of endangerment of general safety, life, physical integrity, health and property.

Activities that are not related to the activities of the Faculty may not be organised on the premises of the Faculty, except with the written permission of the Dean of the Faculty.

Academic freedoms and Academic integrity

Article 16

Pursuant to the Law on Higher Education (hereinafter: the Law), the Faculty shall have the academic freedoms:

1) freedom of research and artistic work, including the freedom to publish and publicly present scientific results and artistic achievements while respecting intellectual property rights;

2) freedom to choose the method of interpretation of the content being taught.

Academic integrity shall underlie: the preservation of professional dignity, the promotion of moral values, the protection of the value of knowledge, the raising of awareness of the responsibility of all members of the academic community, and the advancement of human rights and freedoms.

2. FACULTY ORGANISATION

Article 17

The following organisational units shall be part of the Faculty:

- 1) Dean's Office of the Faculty;
- 2) Teaching/Scientific Unit – Departments;
- 3) Research and Professional Service Unit:

- Laboratories;
- Library;
- Farm.

4) Non-Teaching Unit – Secretariat:

- Legal, Personnel and Administrative Affairs Office;
- Student Affairs and Office;
- Accounting Office;
- Computer and Information Centre;
- Investment, Maintenance and Safety Affairs Office.

Departments shall be formed within the Teaching/Scientific Unit.

The Research and Professional Service Unit shall consist of teaching staff (Professors and Associates of the Faculty, project-funded Researchers) and non-teaching staff.

The Faculty's Farm shall comprise experimental and instructional facilities for the production of crops, livestock, food and other products.

The Non-Teaching Unit shall comprise the Secretariat of the Faculty, including five offices, as specified in paragraph 1, item 4 of this Article.

The offices referred to in paragraph 1, item 4 of this Article shall perform professional, technical, and support functions required for the implementation of teaching and research work, as well as functions related to the work of the managing, governing and professional bodies of the Faculty.

Faculty Library

Article 18

The Library shall serve the needs of students, Professors, and Associates. Its collections may be used by students, Professors and Associates, as well as by personnel from other institutions, inside the Library or outside the Library on a loan basis.

The work of the Library shall be governed by the Regulations adopted by the Academic Assembly of the Faculty.

3. ACTIVITIES OF THE FACULTY

Article 19

As part of its core activity, the Faculty shall conduct educational and research activities as equally important.

The Faculty shall perform production activities and deliver services related to its activities.

The Faculty shall perform its activities at its seat.

Research work

Article 20

The Faculty shall perform research work to develop science and creativity, improve higher education activities, i.e. improve the quality of teaching, train new generations of young scientists, involve students in research, and create material conditions for the operation and development of the Faculty.

Research work shall be performed and organised in accordance with the law and general acts of the University and the Faculty.

To commercialise research findings, the Faculty may establish scientific institutes, innovation centres, centres of excellence, technology transfer centres, business and technology incubators, science and technology parks, and other organisations that perform innovation activities and provide infrastructural support for innovation development, in accordance with the law.

To commercialise scientific results and inventions, the Faculty may establish a company, and use the profit achieved solely for the purpose of improving its activity.

Research work at the Faculty shall be organised and performed via fundamental, applied and development research, in accordance with the law and the general act of the Faculty.

Research work shall be a fundamental right and obligation of Professors, Researchers, and Associates, as stipulated by the Law governing research activities and by University and Faculty enactments.

The research work of Professors, Researchers and Associates shall be performed:

- 1) by assuming contractual obligations and engaging in research projects, expertise, and the like;
- 2) by individual research and creativity.

A general act passed by the Academic Assembly shall stipulate the terms and manner of contracting research projects, expertise, and other issues of importance for conducting research work.

Types of degrees

Article 21

Higher education activity shall be implemented through academic and vocational study based on approved, i.e. accredited degree programmes for the acquisition of higher education.

Academic study shall employ an academic degree programme designed to qualify students to develop and apply scientific and professional achievements.

Vocational study shall employ a vocational degree programme designed to qualify students to apply work-process-oriented knowledge and skills.

To train and qualify persons with secondary education to engage in the work process, the Faculty shall implement, in accordance with the Law, a short degree course with clearly defined learning structure, purpose and outcomes, granting a certificate of completion of the short degree course with the competences acquired.

First-level degrees shall include:

- 1) Academic Bachelor's degree;
- 2) Vocational Bachelor's degree;
- 3) Vocational Specialist degree;

Second-level degrees shall include:

- 1) Academic Master's degree;
- 2) Vocational Master's degree;
- 3) Academic Specialist degree.

A third-level degree shall include an academic doctoral degree.

Article 22

Academic Bachelor's degrees shall be worth:

- 240 ECTS credits, the equivalent of a study period of 4 academic years or eight semesters;
- 180 ECTS credits, the equivalent of a study period of 3 academic years or six semesters.

Academic Master's degrees shall be worth:

- at least 60 ECTS credits, the equivalent of a period of 1 academic year or two semesters, if the total load of 240 ECTS credits for an academic Bachelor's degree has been achieved;
- at least 120 ECTS credits, the equivalent of a period of 2 academic years or four semesters, if the total load of 180 ECTS for an academic Bachelor's degree has been achieved.

The academic Specialist degree shall be worth at least 60 ECTS credits, the equivalent of a period of 1 academic year or two semesters, if an academic Master's degree has been completed.

The academic doctoral degree shall be worth at least 180 ECTS credits if the total load of at least 300 ECTS credits has been achieved upon completion of an academic Bachelor's degree and an academic Master's degree, and shall last for 3 academic years.

Article 23

The Faculty shall, independently or in collaboration with another organisation, conduct fundamental, applied and developmental research towards the development of educational, professional and scientific activities.

The Faculty shall publish monographs, textbooks, manuals, exercise books, collections of problems, brochures, and other publications.

When publishing research and technical papers, Professors, Associates and Researchers shall indicate the full name of their affiliation, i.e. "University of Kragujevac, Faculty of Agronomy, Čačak", as well as their official e-mail address in the academic domain (www.afc.kg.ac.rs).

The Faculty shall also perform other work in accordance with the Law.

Article 24

The Faculty shall organise and perform its activities through: lectures; practical, theoretical and experimental sessions; seminars; office hours; preliminary exams; practical work; supervisory work; exams; theses; transfer of theoretical and practical knowledge; instruction on research methods, etc.

The Faculty shall collaborate with educational, scientific and other institutions and enterprises on matters related to educational and scientific work, and shall organise in-service training courses as needed.

The Faculty shall organise and implement state examinations and supplementary teacher training.

4. EDUCATIONAL ACTIVITY

Degree programmes

Article 25

The Faculty shall implement first-level study based on the academic Bachelor's degree programmes adopted by the University Senate, including:

- General Agronomy degree programme (240 ECTS credits);
- Food Technology degree programme (240 ECTS points);
- Fruit Growing and Viticulture degree programme (240 ECTS points);
- Zootechnics degree programme (180 ECTS credits).

The Faculty shall implement second-level study based on the academic Master's degree programmes adopted by the University Senate, including:

- Agronomy degree programme (60 ECTS credits);
- Food Technology degree programme (60 ECTS credits).

The Faculty shall implement third-level study based on the academic doctoral degree programme adopted by the University Senate, including:

- Agronomy degree programme (180 ECTS credits).

Degree programme content

Article 26

A degree programme is a set of mandatory and elective areas of study, i.e. subjects, with framework content description, the mastery of which provides the knowledge and skills necessary for acquiring a degree.

The degree programme shall specify:

- 1) the name and objectives of the degree programme,
- 2) the type of study and learning outcomes,
- 3) learning outcomes in accordance with the law governing the national qualifications framework,
- 4) professional, academic and scientific titles,
- 5) entry requirements,
- 6) the list of compulsory and elective areas of study, i.e. subjects, with framework content description,
- 7) course delivery method and course delivery time,
- 8) the workload of a course unit expressed under the European Credit Transfer System (hereinafter: ECTS credits),
- 9) the workload of the thesis expressed as ECTS credits,
- 10) the prerequisites of each course or group of courses,
- 11) methods to choose course units from other degree programmes,
- 12) the terms of transfer from another degree programme within the same or related fields of study,
- 13) other issues of importance for course delivery.

The degree programme shall be adopted by the University Senate, upon proposal by the Academic Assembly of the Faculty, in the manner stipulated by the University Statutes.

Article 27

Amendments to an accredited degree programme implemented towards its harmonisation with work organisation and scientific and artistic achievements shall not be deemed a new degree programme. The Faculty shall inform the Ministry about the amendments to the degree programme within 60 days of the date of the decision on amendments to the degree programme.

Article 28

The Academic Assembly of the Faculty shall appoint a Teaching Quality Monitoring and Improvement Commission.

The Commission shall be a professional and advisory body of the Academic Assembly of the Faculty which shall:

- 1) monitor and analyse degree programmes and the quality of teaching at the Faculty;

- 2) analyse study efficiency and evaluate ECTS credit acquisition;
- 3) propose measures and activities to improve teaching quality and reform degree programmes.

The number of members, the composition of the Commission, and the manner of appointment of members shall be stipulated by a general act of the Faculty.

Student representatives shall make up at least 20% of the Commission members.

The Commission shall report at least once a year to the Academic Assembly of the Faculty on its activities in monitoring and improving the quality of the teaching process at the Faculty.

Workload

Article 29

Each course unit in a degree programme shall be made up of a required number of ECTS credits, and the total workload shall be indicated by the sum of the ECTS credits.

The sum of 60 ECTS credits shall be equal to an average student workload of 40 hours per week during one academic year.

The total student workload shall comprise:

- 1) active in-class learning (lectures, exercises, practical work, seminars, etc.),
- 2) self-study,
- 3) preliminary examination,
- 4) examination,
- 5) thesis preparation,
- 6) volunteering in the local community and other types of engagement.

Volunteering shall be a student's work without compensation, organised by the Faculty on projects of importance for the local community, and evaluated in the higher education system.

The terms and conditions, organisational method and evaluation of volunteering and other extracurricular activities performed by the student shall be stipulated by the general act of the Faculty, in harmony with the Regulations issued by the University Senate.

The total number of hours of active learning may not be less than 600 hours during the academic year.

An academic Bachelor's degree shall be worth 180 to 240 ECTS credits.

A vocational Bachelor's degree shall be worth 180 ECTS credits.

A vocational Specialist degree shall be worth at least 60 ECTS credits.

An academic Specialist degree shall be worth at least 60 ECTS credits if an academic Master's degree has been completed.

An academic Master's degree shall be worth:

1) at least 60 ECTS credits if the total load of 240 ECTS credits for an academic Bachelor's degree has been achieved;

2) at least 120 ECTS credits if the total load of 180 ECTS credits for an academic Bachelor's degree has been achieved.

A vocational Master's degree shall be worth at least 120 ECTS credits if the total load of 180 ECTS credits for the first-level study has been achieved.

A doctoral degree shall be worth:

1) at least 180 ECTS credits, if the total load of at least 300 ECTS credits has been achieved upon completion of academic Bachelor's and academic Master's degrees.

Specific academic degree programmes may be integrated in academic Bachelor's and Master's degrees.

A short degree course with a workload of 30 to 60 ECTS credits may be implemented.

Transfer of ECTS credits

Article 30

ECTS credits may be transferred between different degree programmes, within the same level and type of study.

ECTS credit transfer criteria shall be stipulated by a general act of the University, i.e. by an agreement between higher education institutions.

By way of derogation from paragraph 1 of this Article, for students participating in international mobility programmes, ECTS credits may be transferred between different degree programmes within all levels and types of study.

Curricula and syllabi

Article 31

Curricula and syllabi shall be part of a degree programme.

A curriculum shall specify the duration of study, course units, i.e. areas of study, and their distribution across years of study and semesters, number of hours of all forms of teaching, and the numerical value allocated to each course unit expressed as ECTS credits.

A syllabus shall specify the course unit content, teaching forms, and student knowledge assessment methods.

Article 32

A course delivery plan shall specify:

- Professors and Associates to deliver courses across degree programmes;
- teaching location;
- start and end dates of courses, and course timetable;
- forms of teaching (lectures, seminars, tutorials, office hours, field work, exams, etc.);
- types of exams, exam deadlines and examination criteria;
- reading lists for course units and exams;
- potential for instruction in a foreign language;
- potential for distance teaching;
- other facts of importance for proper teaching.

Recommended reading lists for exams shall be harmonised with the study load of a degree programme, as stipulated by the degree programme.

The course delivery plan shall be published before the beginning of course activities in the semester and shall be available to the public.

The course delivery plan shall be released on the website of the Faculty delivering the courses, i.e. on the website of the University.

For justified reasons, changes to the course delivery plan may be made during the academic year.

Changes to the course delivery plan shall be made public in the manner stipulated in paragraphs 4 and 5 of this Article.

Article 33

The syllabus of an academic Bachelor's degree course shall include: general and degree-specific theoretical/methodological, and social/humanistic science content, as well as the thesis.

The syllabus of an academic Master's course shall include: degree-specific content, as well as the thesis.

The syllabus of an academic Specialist course shall include: theoretical and degree-specific content, as well as the practice-based specialist thesis.

The syllabus of an academic Doctoral course shall include: theoretical, experimental and practical work, as well as the thesis – doctoral dissertation.

The courses shall be delivered in accordance with the course delivery plan adopted by the Academic Assembly of the Faculty.

Article 34

Amendments to the curriculum and syllabus shall be made in accordance with the procedure for the adoption of a new curriculum and a new syllabus.

Amendments to the curriculum and syllabus made by the Faculty for the purpose of their harmonisation with work organisation and scientific achievements shall not be deemed to be amendments.

Language of instruction

Article 35

The language of instruction at the Faculty shall be Serbian.

The Faculty may organise examinations, conduct instruction, i.e. certain parts of instruction, and organise the preparation and defence of Bachelor's, Master's, Specialist and Doctoral Degree theses in a foreign language, in accordance with the Faculty's Statutes.

For students with disabilities, the Faculty may organise and conduct instruction, i.e. certain parts of instruction, in sign language.

Academic year

Article 36

An academic year shall begin on 1 October of the current year and end on 30 September of the next year.

The academic year shall have, as a rule, 42 working weeks, including 30 weeks of instruction and 12 weeks of office hours, exam preparation and exams.

The academic year shall be divided into autumn and spring semesters, each of which shall have, as a rule, 15 weeks of instruction and six weeks of office hours, exam preparation and exams.

Autumn semester instruction shall begin, as a rule, on 1 October and last until 15 January, and spring semester instruction shall begin, as a rule, on 16 February and end on 1 June. Summer holidays shall last from 15 July to 20 August of the following year.

Instruction shall include a maximum of 40 hours of lectures and practicals per week.

Instruction shall be organised and conducted in accordance with the course delivery plan.

Article 37

The Faculty shall adopt an annual curriculum for the next academic year until 30 September of the current year.

Discontinuation of a degree programme

Article 38

A decision to discontinue a degree programme shall be made by the Academic Assembly of the Faculty in accordance with the Law and the University Statutes, as well as these Statutes.

If the Faculty has failed to submit a request for the regular accreditation of a degree programme within the deadline set by Article 23, paragraph 7 of the Law, it shall bring a decision to discontinue the degree programme within 30 days of the accreditation expiration date, and submit it to the Senate.

In case of discontinuation of a degree programme, the Faculty shall enable the existing students to complete their study courses under the degree programme they enrolled and the study regulations in accordance with the Law and these Statutes.

The Faculty may set the terms of transfer of students under paragraph 3 of this Article to another degree programme.

The Faculty shall submit a decision to discontinue a degree programme to the Ministry, for the purpose of updating the register of accredited higher education institutions and the register of accredited degree programmes, within 30 days of the decision.

The Ministry shall issue a decision on changes to the work permit within 30 days of receipt of the decision referred to in paragraph 5 of this Article.

5. STUDENTS AND STUDY RULES

Enrolment

Article 39

Candidates may enrol in approved or accredited degree programmes organised by the Faculty under the terms and conditions and in the manner stipulated by the law and the general acts of the Faculty and the University.

A foreign national may enrol in the degree programmes referred to in paragraph 1 of this Article under the same conditions as a domestic citizen.

A person may enrol in the degree programmes referred to in paragraph 1 of this Article if he/she is familiar with the language of instruction.

The terms and conditions, method and procedure for testing the knowledge of the language referred to in paragraph 3 of this Article shall be stipulated by the general act of the Faculty.

A person enrolled in the degree programmes referred to in paragraph 1 of this Article shall acquire student status.

A student shall be enrolled as either a state-financed student or a self-funded student.

Call for applications for enrolment

Article 40

The University shall call for applications for enrolment in degree programmes organised at the University.

Enrolment in the first year of undergraduate programmes shall be conducted under the call for applications specifying: the number of student places available for degree courses,

enrolment requirements, criteria for determining the order of the applicants, applications procedure, entrance exam procedure, entrance exam date, admission deadline, and the tuition fee amount for self-funded students.

Applications shall be invited no later than four months before the beginning of the academic year.

If the number of student places specified by the call is not filled in the first admission round, enrolment shall continue in the following admission rounds.

By way of derogation from paragraph 3 of this Article, applications for doctoral degree courses organised under international projects in accordance with the Law on Ratification of the Agreement between the Government of the Republic of Serbia and the European Union on the Participation of the Republic of Serbia in Horizon 2020 – the European Union Framework Programme for Research and Innovation (2014–2020) (Official Gazette of the RS – International Agreements, issue 9/14) shall be invited in compliance with the deadlines and terms prescribed by the Horizon 2020 programme documents, and students enrolled under these calls shall not be included in the number of state-funded students.

Number of students

Article 41

The Academic Assembly of the Faculty shall propose the total number of students for enrolment in the first year of degree programmes organised at the Faculty, which cannot be higher than the number specified in the work permit.

A decision on the number of state-funded students to be enrolled in the first year of undergraduate courses shall be made by the Government, after obtaining the opinion of the Faculty and the National Council, no later than one month before the call for applications for enrolment in the Faculty.

The Government shall specify an additional number of state-funded students for the implementation of affirmative action, in accordance with the work permit.

In the following years of study, the Faculty may increase the number of students referred to in paragraph 2 of this Article by a maximum of 20% relative to the previous year, in accordance with the decision of the Academic Assembly.

Enrolment in the first year of Bachelor's degree programmes

Article 42

To be eligible for enrolment in the first year of Bachelor's degree programmes, applicants must have completed four-year secondary education and passed an entrance exam in one of the subjects: Chemistry or Biology.

By way of derogation from paragraph 1 of this Article, entrance exam shall not be taken by an applicant who has achieved exceptional success as a student of the third or fourth grade of a secondary school, i.e. won first, second or third award in the state competition organised by the Ministry of Education, Science and Technological Development or in an international contest, in either of the subjects being tested in the entrance exam.

The applicant referred to in paragraph 2 of this Article shall receive the maximum number of points for the entrance exam.

By way of derogation from paragraph 1 of this Article, an applicant who has passed the secondary school leaving examination shall not take the entrance exam. For this applicant, instead of the entrance exam, the results of the secondary school leaving examination shall be assessed, in accordance with the Law and the University Statutes.

Ranking

Article 43

An applicant for enrolment in the first-level courses of study must take the entrance exam in accordance with the general act of the University, taking place for all applicants for enrolment in constituent schools of the University within the deadline set by the competent ministry.

Applicants who have passed the entrance exam shall be ranked for enrolment in the first year.

Applicants shall be ranked for enrolment in the first year of Bachelor's degree courses on the basis of their secondary education GPA and entrance exam scores.

All applicants shall be ranked on a single ranking list.

To be eligible for enrolment in the first-level degree courses, an applicant must be ranked on the ranking list among the number of available student places under Article 99 of the Law on Higher Education and Article 41 of these Statutes.

A student of the first-level degree course of another university, a person who has graduated from a first-level degree course, and a person whose student status has been terminated in accordance with the Law may enrol in a first-level degree course under the conditions and in the manner stipulated by the general act of the University.

The right referred to in the previous paragraph shall be exercised upon one's own request, which shall be submitted to the Dean of the Faculty, within the application deadline. The decision following the request shall be brought by the Dean before the entrance exam date.

In addition to the application form for enrolment, a diploma of acquired education must be submitted as proof of fulfilment of the requirements stipulated in paragraph 6 of this Article.

Article 44

The call for applications shall be implemented by the Commission for Student Enrolment in the First Year of Bachelor's Degree Courses.

The Dean of the Faculty shall propose members to the Commission for Student Enrolment in the First Year of Bachelor's Degree Courses.

The ranking list shall be accompanied by the decision on the enrolment of applicants in accordance with the total number of enrolments stipulated in the call.

Article 45

Upon approval of the enrolment, the person referred to in paragraph 6 of Article 43 of these Statutes may submit a request for the recognition of exams passed during previous courses of study, accompanied by: the curriculum of completed college or university education, the syllabus of subjects to be recognised, and the proof of completion of practical sessions. The request shall be submitted to the Dean of the Faculty, no later than one month before the beginning of the academic year. Decisions to recognise exams shall be made by the subject Professors, no later than 15 days from the request submission date, and shall be submitted to the Dean for further handling of the request.

Enrolment of foreign nationals

Article 46

A foreign national may enrol in the degree programmes of the Faculty of Agronomy, under the same eligibility conditions regarding previous education as a domestic citizen, in accordance with the law, after he/she has taken a Serbian language assessment test and obtained health insurance.

The terms, methods and procedure regarding the language assessment test referred to in paragraph 1 of this Article shall be stipulated by a general act of the Faculty.

A foreign national shall pay tuition fees, unless otherwise stipulated by an agreement between the host and home countries.

Study rules - Enrolment in the next year of study and re-enrolment in the same year of study

Article 47

A student shall enrol in a specific year of study each academic year.

When enrolling each academic year, the student shall opt for subjects specified in the degree programme.

The degree programme shall specify subjects compulsory for a certain year of study.

A state-financed student shall opt for as many subjects as necessary to achieve at least 60 ECTS credits, unless he/she has less than 60 ECTS credits to achieve by the end of the degree programme.

A self-funded student shall, in accordance with the degree programme, opt for as many subjects as necessary to achieve at least 37 ECTS credits, unless he/she has less than 37 ECTS credits to achieve by the end of the degree programme.

When enrolling in a year of study, a working student shall, in accordance with the degree programme, opt for as many subjects as needed to achieve at least 30 ECTS credits, unless he/she has less than 30 ECTS credits to achieve by the end of the degree programme.

A self-funded student, as well as a self-funded working student, shall pay part of the tuition fees calculated for the subjects he/she has opted for.

By taking exams, a student shall acquire a certain number of ECTS credits in accordance with the degree programme.

A student who has not passed an exam in a compulsory subject by the beginning of the next academic year shall enrol in the same subject.

A student who has not passed an exam in an elective subject may re-enrol in the same or opt for another elective subject.

A degree programme may stipulate that the student's choice of a particular subject be conditional upon passing exams in one or more subjects under the degree programme.

Study rules shall be specified in more detail by the general act of the Faculty.

Student status

Article 48

A student who has achieved 48 ECTS credits in the current academic year has the right to be state-financed in the next academic year if he/she has ranked among the total number of state-financed students, in accordance with the law.

The ranking of students referred to in paragraph 1 of this article shall include students enrolled in the same academic year in a particular degree programme, and shall be based on the number of ECTS credits and success achieved in mastering the degree programme, in the manner and following the procedure determined by the general act of the Faculty.

A student having the status of a state-financed student in the last year of study shall reserve the right to be state-financed for a maximum of one year after the expiration of the standard period of study.

A student who has failed to exercise the right referred to in paragraph 1 of this Article shall continue his/her study in the next academic year in the status of a self-funded student.

Students with disabilities and students enrolled under affirmative action who have achieved 36 ECTS credits in the current academic year shall have the right to be state-financed in the next academic year.

A student having the status of a state-financed student may be enrolled, in this status, in only one degree programme at the same level of study.

Article 49

State-financed student status shall be enjoyed by a student:

1. enrolled in first-, second- or third-level study, ranked as such under the call for enrolment applications, in the academic year in which he/she has been enrolled under the call;

2. who has, in the current academic year, achieved 48 ECTS credits in the year of study he/she has been enrolled in and who has been ranked among the maximum number of state-financed student places.

Article 50

Self-funded student status shall be enjoyed by a student:

1. enrolled in the first-, second- or third-level study, ranked as such under the call for enrolment applications, in the academic year in which he/she has been enrolled under the call;
2. who has achieved 48 ECTS credits in the current academic year but has not been ranked among the total number of state-financed students;
3. who has not achieved 48 ECTS credits in the current academic year;
4. enrolled in the second or any other following year, and who in the previous academic year opted for as many subjects as needed to achieve at least 37 ECTS credits, except in the case when he/she has less than 37 ECTS credits to attain by the end of study.

Article 51

If a student in the repeated year of study has not satisfied the requirements for enrolment in the next year of study, he/she may continue his/her study in a self-funded student status.

A student repeating a year of study shall bear the costs of study for that year in proportion to the Faculty's increased costs for that year, under the terms and in the manner stipulated by the Faculty.

Student rights and responsibilities

Article 52

A student has the right:

- 1) to enrolment, quality education and objective assessment;
- 2) to timely and accurate information on study-related issues;
- 3) to actively participate in decision-making, in accordance with the law;
- 4) to self-organise and express one's own opinion;
- 5) to benefits arising from student status;
- 6) to study conditions of equal quality for all students;
- 7) to diversity and non-discrimination;
- 8) to the respect of personality, dignity, honour and reputation;
- 9) to elect and be elected to the Student Parliament and other bodies of the Faculty in accordance with the law.

A student shall:

- 1) fulfil teaching requirements and exam prerequisites;
- 2) observe the Statutes and other general acts of the Faculty;
- 3) respect the rights of employees and the rights of other students of the Faculty;
- 4) participate in decision-making in accordance with the law.

A student has the right to appeal in accordance with these Statutes if the Faculty has violated any of the obligations referred to in paragraph 1, items 1–3 of this Article.

Article 53

The appeal referred to in Article 52, paragraph 3 of these Statutes shall be submitted to the Dean of the Faculty within 8 days of learning about the violation of rights.

The Dean of the Faculty shall decide the appeal within 15 days of receipt of the appeal. The decision on the appeal shall be final.

Article 54

By validating the autumn semester, a student shall acquire the right to attend classes in the spring semester.

The autumn semester shall be validated at the time of enrolment in the spring semester, provided that the student has fulfilled the requirements regarding lectures, practical sessions and other in-class activities, as evidenced by the subject Professors' and Associates' signatures.

The autumn semester shall not be validated if signatures for the subjects stipulated by the degree programme are lacking.

Enrolment in the spring semester shall be effected no later than 10 days after the end of the January exam period.

Article 55

Enrolment in the next year of study may not be effected without validation of the previous year. Verification can be performed if the student has fulfilled the requirements regarding lectures, practical sessions and other activities, as evidenced by the subject Professors' and Associates' signatures.

Article 56

A student shall have the right to complete a course of study under the curriculum and syllabus in which he/she has enrolled.

A student who, after a repeated year of study, has not met the requirements for enrolment in the next year, may continue his/her course of study under a new curriculum and new syllabus.

Dormancy of student rights and responsibilities

Article 57

Upon request, a student shall be granted dormancy of rights and responsibilities in cases of:

- 1) serious illness;
- 2) student internship for at least six months;
- 3) military service and completion of military service;

4) care of a child up to one year of age and special care lasting longer than the child's first year of life;

5) special pregnancy care;

6) other cases found justified by the Dean.

A female student undergoing assisted reproduction treatment shall be granted dormancy of rights and responsibilities upon her request, in accordance with the general act of the Faculty.

A student who has been prevented from attending classes, fulfilling exam prerequisites and taking exams due to sickness or absence for professional training purposes for at least three months may take the exams in accordance with the general act of the Faculty.

Transfer from other faculties

Article 58

A student may transfer to the Faculty of Agriculture from another related faculty during a Bachelor's study course, i.e. from one degree programme to another.

The student referred to in paragraph 1 of this Article shall retain the status he/she has attained regarding tuition fee payment.

The request for transfer from another faculty or from one degree programme to another shall be submitted to the Dean of the Faculty.

A student carrying out part of the degree programme at another higher education institution

Article 59

A student may carry out part of the degree programme at another higher education institution in accordance with the agreement between the higher education institutions on the recognition of ECTS credits.

The part of the degree programme carried out by the student referred to in paragraph 1 of this Article at another university or at a faculty which is not a constituent unit of the University may not be shorter than one semester, nor longer than two semesters.

The part of the degree programme carried out by the student referred to in paragraph 1 of this Article at another University or another faculty of the University may include one or more subjects.

The rights and responsibilities of the student referred to in paragraph 1 of this Article, the mode of funding the costs of his/her study and other issues related to carrying out part of the degree programme at another higher education institution shall be stipulated by the agreement referred to in paragraph 1 of this Article.

Class attendance and passed exams of the student referred to in paragraph 1 of this Article shall be proved by a student record book or an appropriate certificate.

Class attendance

Article 60

A student shall attend lectures and practical sessions in all subjects stipulated by the curriculum, as well as perform other duties laid down by the Statutes.

The fulfilment of the student's duties shall be verified by the subject Professor's and Associate's signatures in the student record book.

Article 61

During course delivery, students shall take preliminary exams as stipulated by the course syllabus.

Students' achievements in preliminary exams shall be taken into account when determining exam grades.

Exams

Article 62

The knowledge gained in a particular subject shall be checked by taking an exam. Exams shall be taken in each subject of the curriculum.

A student shall acquire the right to take an exam in a subject after he/she has satisfied all exam requirements stipulated by the curriculum and the terms and conditions prescribed by the Statutes.

Article 63

An exam shall be unique and shall be taken orally, in writing, i.e. practically.

An exam shall be taken at the Faculty seat, i.e. at the facilities listed in the work permit.

The Faculty may organise the taking of an exam outside the seat, if so required by the character of the subject being tested in the exam.

A student shall take an exam after the completion of the teaching period for a particular subject, and not later than the beginning of the teaching period for that subject in the next academic year, in the language of instruction.

The general act of the Faculty shall stipulate the manner in which the publicity of taking an exam is ensured.

There shall be eight examination periods, and examination dates shall be specified by these Statutes.

The last examination period for an academic year shall end on 10 October at the latest.

An exam shall be taken by a student who has met all the exam requirements stipulated by the course delivery plan, in accordance with the Statutes.

After three failed attempts at an examination, a student may request to take the exam before the committee established by the Dean upon the proposal of an appropriate department, accompanied by payment of a fee stipulated by the general act of the Faculty.

The examination method, examination date, postponement of an examination, withdrawal from an examination, record keeping method, as well as other issues related to taking an exam and grading an exam shall be specified in more detail by the general act of the Faculty.

A student with disabilities shall have the right to take an exam at a place and in a way adapted to his abilities, in accordance with the general act of the Faculty.

Detailed terms and manner of organisation of examination via electronic communications referred to in paragraph 3 of this Article shall be stipulated by the accreditation standard for a distance learning degree programme.

Article 64

An exam shall be taken at the Faculty facilities (amphitheatre, classrooms and laboratories) where publicity can be ensured. If a student has not attempted an exam at exam time, he/she shall be deemed to have withdrawn from the exam.

Permitted examination aids shall be approved by a Professor or a board of examiners. A student using aids which are not permitted such as textbooks, notes, advice or assistance from another person etc. shall be dismissed from the exam and deemed to have failed the exam.

The provisions of this Article shall be communicated to the student by the Professor, i.e. the board of examiners before the student has taken the exam.

Grading

Article 65

Students' achievement in a subject shall be continuously monitored during classes and expressed as points, with the grade determined at the final exam.

By fulfilling exam prerequisites and passing the exam, the student can achieve a maximum of 100 points.

A degree programme shall set the ratio of points achieved in fulfilling exam prerequisites to those achieved in the exam, with prerequisites accounting for a minimum of 30 and a maximum of 70 points.

The students' achievement in the exam shall be expressed by a grade on a scale from 5 (failed) to 10 (excellent).

When determining the grade in the exam, the student's results achieved in fulfilling the prerequisites shall also be taken into account, i.e. the results achieved in practical sessions, preliminary exams, seminars and other forms of teaching.

The final grade shall be given by the Professor, i.e. the board of examiners.

The grade determined in the exam shall be entered into the student book, the exam application form, the written record of the exam and the student registry book, except for grade 5 (five), which shall not be entered into the student book and the student registry book.

The exam application form and the written record of the exam shall be submitted to the Student Affairs Office within three days after taking the exam.

Article 66

A student who has passed the exam and is dissatisfied with the grade received may request the subject Professor to annul the exam. Annulment may be requested within 3 (three) days after taking the exam.

The annulled exam may be retaken in the same exam period.

An exam in one subject may be annulled only once.

Exam periods

Article 67

Exam periods shall include: January, February, April, June, July, September I, September II and October, and shall be organised in accordance with the exam calendar.

Exam dates shall be:

- 1) January: from 15 January to 31 January;
- 2) February: from 1 February to 20 February;
- 3) April: from 1 April to 15 April;
- 4) June: from 1 June to 30 June;
- 5) July: from 1 July to 15 July;
- 6) September I: from 25 August to 10 September;
- 7) September II: from 10 September to 25 September;
- 8) October: from 25 September to 10 October.

The exam calendar shall be published at the beginning of each academic year and shall be an integral part of the course delivery plan.

Consequences of not passing an exam

Article 68

A student who has not passed an exam in a compulsory subject by the beginning of the next academic year shall enrol in the same subject, and if he/she has not passed an exam in an elective subject, he/she may enrol in the same elective subject or opt for another elective subject.

Professional, academic and scientific titles

Article 69

A person who has completed an academic Bachelor's degree course consisting of at least 180 ECTS credits, i.e. lasting for at least three years shall acquire a professional title with an indication of the first-level academic degree in a particular subject area.

A person who has completed an academic Bachelor's degree course consisting of at least 240 ECTS credits, i.e. lasting for at least four years and a person who has achieved at least 240 ECTS credits in a first- and second-level academic course of study shall acquire the professional title of Bachelor of Science with an indication of the first-level academic degree in a particular subject area.

A person who has completed a vocational Bachelor's degree course shall acquire a professional title with an indication of the first-level vocational degree in a particular subject area.

A person who has completed an academic Specialist degree course shall acquire the professional title of a Specialist with an indication of the second-level academic degree in a particular subject area.

A person who has completed a vocational Specialist degree course shall acquire the professional title of a Specialist with an indication of the first-level vocational degree in a particular subject area.

A person who has completed an academic Master's degree course shall acquire the academic title of a Master with an indication of the second-level academic Master's degree in a particular subject area.

A person who has completed a vocational Master's degree course shall acquire the professional title of a vocational Master with an indication of the second-level vocational Master's degree in a particular subject area.

A person who has completed a Doctoral course or a third-level academic course shall acquire the scientific title of a Doctor of Science, i.e. Doctor of Arts, with an indication of the subject field or area.

The list of degrees in subject fields and abbreviations of professional, academic and scientific titles shall be specified by the National Council, at the proposal of the University Conference.

The abbreviation of the professional and academic title of a Master shall be indicated after one's name and surname, and the abbreviation of the academic title of a Master of Science, i.e. Master of Arts and the scientific title of a Doctor of Science, i.e. Doctor of Arts shall be indicated before one's name and surname.

In international legal operations and in an English language diploma, the title acquired by the person referred to in paragraph 1 of this Article is *Bachelor*, the title acquired by the person referred to in paragraph 2 of this Article is *Bachelor with Honours*, the title acquired by the person referred to in paragraph 3 of this Article is *Bachelor (Appl.)*, the title acquired by the person referred to in paragraph 6 of this Article is *Master*, the title acquired by the person referred to in paragraph 7 of this Article is *Master (Appl.)*, and the title acquired by the person referred to in paragraph 8 of this Article is *PhD*, i.e. *DA*, i.e. an appropriate term in the language into which the diploma is to be translated.

Objection

Article 70

A student shall have the right to file an objection to a grade with the Faculty's Dean or Vice Dean for teaching if he/she thinks that the exam has not been conducted in accordance with the law and the Statutes, within 36 hours after the receipt of the grade.

The Faculty's Dean or Vice Dean for Teaching shall, within 24 hours after the receipt of the objection, in accordance with the provisions of the Statutes, review the objection and decide accordingly.

If the student's objection has been accepted, the student shall retake the exam before the board of examiners within three days of receipt of the decision referred to in paragraph 2 of this Article.

Article 71

During the course of study or after graduation (before the issuance of a diploma), the student may, at his/her request, receive a certificate of enrolment, student status, graduation or other rights arising from the student status for which records have been kept.

Praising and rewarding students

Article 72

For exceptional achievements in learning, vocational and research work, a student may be praised and rewarded.

The types of rewards and commendations, eligibility criteria and an awarding body shall be specified by a special act.

Students' liability to disciplinary action

Article 73

A student shall be liable for the violation of a responsibility or duty which, at the time of execution, was stipulated in the Regulations on Students' Liability to Disciplinary Action.

Disciplinary action may not be initiated after the expiration of three months from the day of learning about the violation of the responsibility or duty and the perpetrator, and no later than one year from the day when the violation was committed.

A sanction of expulsion from the Faculty may be imposed on a student for a serious violation of duty.

Minor and major violations of duties by a student, disciplinary bodies and disciplinary actions for determining the student's liability shall be stipulated by the Regulations on University of Kragujevac Students' Liability to Disciplinary Action.

Termination of student status

Article 74

Student status shall terminate in the case of:

- 1) completion of a course of study;
- 2) abandonment of a course of study;
- 3) non-enrolment in the academic year;
- 4) a sanction of expulsion from the course of study;

5) non-completion of a course of study until the deadline, specified as double the number of academic years required for the implementation of a degree programme, except in the case of working while studying.

A working student, a student with a disability, a student enrolled under affirmative action and a student with a top-athlete status shall retain the student status until the expiration of the deadline specified as triple the number of academic years required for the implementation of a degree programme.

The deadlines referred to in paragraph 1, item 5 of this Article shall not include the period of dormancy of the student's rights and responsibilities.

A student may, before the expiration of the deadline referred to in paragraph 1, item 5 of this Article, submit a written request to the Academic Assembly regarding the extension of the degree completion deadline, specifying reasons for the extension of student status.

Termination of student status due to untimely completion of study shall be ascertained by the Dean by a decision taking effect from the first day following the expiration date referred to in paragraph 1, item 5 of this Article.

6. SECOND- AND THIRD-LEVEL COURSES OF STUDY

Article 75

An applicant shall enrol in the second- and third-level courses of study in accordance with the terms, manner and procedure specified by the general act of the University and the call for applications invited by the University.

Article 76

A person who has completed an academic Bachelor's course of study and achieved a load of 180 ECTS credits for a course of study having at least 120 ECTS credits or 240 ECTS credits for a course of study having at least 60 ECTS credits shall be eligible to enrol in the first year of an academic Master's degree course.

The academic Master's degree programme shall be conditional upon completion of the academic Bachelor's course of study referred to in the previous paragraph.

Eligibility criteria for enrolment and rules of study shall be specified by the general act of the Faculty, in accordance with the general act of the University.

Article 77

A person who has completed an academic Bachelor's and an academic Master's course of study with at least 300 ECTS credits and a grade point average above (8) in the academic

Bachelor's and Master's courses of study shall be eligible to enrol in the first year of a Doctoral degree course.

The Doctoral degree programme shall be conditional upon completion of the academic Master's course of study referred to in the previous paragraph, as well as upon the fulfilment of other requirements.

Eligibility criteria for enrolment and rules of study shall be specified by the general act of the Faculty, in accordance with the general act of the University.

Thesis

Article 78

A Bachelor's and a Specialist degree programme may require a thesis.

An academic Master's and a vocational Master's degree programme shall require the preparation of a thesis.

A doctoral dissertation shall be the final part of a doctoral degree programme.

The number of credits attributable to a thesis i.e. the final part of a degree programme shall be included in the total number of credits required for the completion of the degree.

The thesis preparation and defence procedure shall be stipulated by the general act of the Faculty, in accordance with the rulebook on degree programme accreditation standards.

The doctoral dissertation preparation and defence procedure shall be stipulated by the general act of the Faculty.

Doctoral dissertation

Article 79

A doctoral dissertation shall be the result of a doctoral student's original research in the areas of biotechnical sciences and technological engineering, which provides new scientific results and contributes to the development of scientific thinking.

The doctoral dissertation shall be the final part of the doctoral degree programme, and the number of credits attributable to the final part of the degree programme shall be included in the total number of credits required for the completion of the degree.

Article 80

The right to defend a doctoral dissertation shall be enjoyed by a person who has passed all exams and satisfied other requirements stipulated by the academic doctoral degree curriculum.

Article 81

The procedure for the registration, title submission, preparation and defence of a doctoral dissertation shall be established by the general act of the University, i.e. the provisions of the Rulebook on the Topic Registration, Preparation and Defence of a doctoral dissertation or a doctoral art project adopted by the University Senate.

Honorary doctorate

Article 82

A person who has advanced scientific thinking through his/her work and a person who has been instrumental in advancing science, technology and development of the University may be awarded an honorary doctorate by the University in recognition of his/her achievements.

An honorary doctorate may also be awarded to a foreign national.

The Academic Assembly of the Faculty may initiate nominations for an honorary doctorate, with the necessary explanation provided.

The initiative shall be submitted to the University Senate.

Detailed criteria and procedures for the conferment of honorary doctorate awards shall be specified in a general act of the University passed by the Senate.

7. LIFELONG EDUCATION PROGRAMME

Article 83

The Faculty shall implement a lifelong education programme, outside the scope of accredited degree programmes (hereinafter: the Education Programme).

The Education Programme shall include subjects and courses at all levels of accredited academic degree programmes, as well as special courses organised upon request of lifelong education students.

Article 84

Enrolment in the Education Programme shall be constantly open.

The eligibility requirement for enrolment in the Education Programme shall be that the applicant has completed any degree of academic study at the Faculty or a related faculty, as proven by the certificate of completion of the degree.

Article 85

A person enrolled in the Education Programme shall opt for one or more subjects of the Education Programme.

Article 86

A person enrolled in the Education Programme shall not have the academic student status.

A person enrolled in the Education Programme shall have the Education Programme student status.

A person enrolled in the Education Programme shall receive a student book for the Education Programme.

Article 87

The Academic Assembly of the Faculty shall adopt a Rulebook specifying the terms of, and the procedure for, the implementation of the Education Programme.

In accordance with the rulebook under paragraph 1, the Dean shall sign a contract with an Education Programme student. The contract shall stipulate the obligations of both parties.

Article 88

A student's performance in the Education Programme shall be expressed in a way to ensure the assessment of the student's academic performance.

Article 89

A person enrolled in the Education Programme shall bear the costs of education.

Article 90

A person who has mastered the Education Programme shall be granted a Certificate of Completion of the Education Programme.

Article 91

The valorisation of student achievements in the Education Programme shall be performed by an Academic Assembly committee.

8. FACULTY STAFF

Teaching and non-teaching staff

Article 92

Teaching staff at the Faculty shall consist of persons performing educational, scientific, artistic, research and innovation activities.

Teaching staff shall include Professors, Researchers and Associates.

Non-teaching staff at the Faculty shall consist of persons performing professional, administrative and technical duties.

Employment Policy Planning

Article 93

Having obtained the opinion of the Academic Assembly of the Faculty, the Dean of the Faculty shall propose an Employment and Appointment Policy Plan for Professors and Associates of the Faculty for each academic year, given the need to organise the teaching process in a quality, judicious and efficient manner.

Code of Academic Integrity and Professional Ethics

Article 94

The Faculty employees and students, in their work, activities and conduct at the Faculty, must adhere to ethical principles and the principles of scientific truth and criticism, and respect the goals and principles of higher education. The Senate shall adopt a code of academic integrity and professional ethics, which shall establish ethical principles regarding higher education, the publication of scientific results, an attitude towards intellectual property, relations among Professors, Researchers and Associates, other employees and

students, procedures regarding the action of the University, its constituent faculties, Professors, Researchers, Associates and students in legal transactions, as well as in relations to the public and the mass media.

The methods and procedure for determining responsibility for the violation of ethical principles and sanctions to be imposed shall be laid down by the Code of Academic Integrity and Professional Ethics at the Faculty of Agronomy, Čačak.

9. TEACHING STAFF

Ranks of Professor

Article 95

Ranks of Professor at the Faculty shall include: Full Professor, Associate Professor and Assistant Professor. Full Professor, Associate Professor and Assistant Professor may teach courses in all types of study.

Foreign language courses shall be taught by Professors holding the rank of Foreign Language Lecturer.

Foreign Language Lecturers

Article 96

In addition to persons holding the ranks referred to in Article 95, paragraph 1, of these Statutes, foreign language teaching or skills may also be taught by a Foreign Language or Skills Lecturer who has acquired first-level higher education and published professional papers in related subject areas and who has the ability to teach.

The Skills Lecturer referred to in paragraph 1 of this Article may be appointed to the rank only in the scientific, professional and artistic fields in which no doctoral degree programmes are offered in the Republic.

The general act of the higher education institution shall specify the manner and length of appointment of a Foreign Language or Skills Lecturer.

Lecturer on a Fixed-Term Contract

Article 97

At the proposal of the professional body, the Faculty may, for the purpose of active teaching, including lectures and practical sessions, at the first and second level of study, with a teaching load of up to one third of teaching hours during the semester, hire a Lecturer on a fixed-term contract who has completed at least a Master's degree course of academic study and who has the necessary knowledge and skills in the relevant subject area and a flair for teaching.

A Lecturer on a fixed-term contract may be hired solely for applied professional courses.

Tenure-track or tenured Lecturers at the higher education institution shall be responsible for ensuring the quality of teaching delivered by Lecturers on fixed-term contracts.

A fixed-term contract shall be signed with the person referred to in paragraph 1 of this Article for a maximum of one academic year with the possibility of extension, and salary payments under the contract shall be funded from the Faculty's own revenues.

Associate ranks

Article 98

Associate ranks at the Faculty shall include Teaching Associate, Teaching Assistant and Graduate Teaching Assistant.

The Faculty may hire associates on fixed-term contracts for course implementation purposes.

Teaching Associate

Article 99

A student enrolled in an academic Master's or an academic Specialist degree course may be appointed to the rank of Teaching Associate in a first-level course of study if he/she has attained a grade point average of at least eight (8) in a first-level course of study.

When appointing a person to the rank of Teaching Associate, their overall grade point average, average grade in the subject area for which the rank is being bestowed, degree completion time, and other requirements set forth by the general acts of the Faculty shall be considered.

An employment contract shall be signed with the person referred to in paragraphs 1 and 2 of this Article for a period of one year, with the possibility of extension for another year during the course of study and not longer than the end of the academic year in which the course of study is to be completed.

The contract referred to in paragraph 3 of this Article shall be signed by the management body, i.e. the Dean of the Faculty.

Teaching Assistant

Article 100

A PhD student may be appointed to the rank of Teaching Assistant by the Faculty if he/she has completed each of the previous degrees with an overall grade point average of at least eight (8) and shown a flair for teaching.

Under the conditions referred to in paragraph 1 of this Article, a person holding a Master of Science degree whose dissertation topic has been approved may also be appointed to the rank of Teaching Assistant by the Faculty.

When appointing a person to the rank of Teaching Assistant, their overall grade point average, average grade in the subject area for which the rank is being bestowed, degree completion time and other conditions set forth by the general acts of the Faculty shall be considered.

An employment contract shall be signed with the person appointed to the rank of Teaching Assistant for a period of three years, with the possibility of extension for another three years.

The possibility of extension of the employment contract referred to in paragraph 4 of this Article shall also apply to Graduate Teaching Assistants.

The contract referred to in paragraph 4 of this Article shall be signed by the Dean of the Faculty.

Graduate Teaching Assistant

Article 101

A person who holds a doctoral degree in the subject area for which the rank is being bestowed, has a flair for teaching and research, has published research papers and papers in University journals, and has satisfied other conditions set forth in the general acts of the Faculty may be appointed by the Faculty to the rank of Graduate Teaching Assistant.

An employment contract shall be signed with a person appointed to the rank of Graduate Teaching Assistant for a period of three years, with the possibility of extension for another three years.

The contract referred to in paragraph 2 of this Article shall be signed by the Dean of the Faculty.

Associate on a fixed-term contract

Article 102

A student enrolled in the first-, second- or third-level study may be appointed by the Faculty to the rank of Associate on a fixed-term contract (Demonstrator etc.) to assist in instruction at the first level of study, provided that they have completed their first-level degree with at least 120 ECTS credits and an overall grade point average of at least 8 (eight).

Special eligibility requirements for the rank referred to in paragraph 1 of this Article shall be set forth in a general act of the Faculty.

The Dean of the Faculty shall sign a fixed-term contract with the person referred to in paragraph 1 of this Article for a maximum of one academic year, with the possibility of extension for another academic year.

Associate for part of practical instruction

Article 103

To implement part of practical instruction carried out outside the Faculty, the Faculty may appoint a person employed at the institution where part of the practical instruction is being conducted to the rank of Associate on a fixed-term contract (Associate Practitioner etc.).

Special eligibility requirements for the rank referred to in paragraph 1 of this Article shall be set forth in a general act of the Faculty.

Researchers

Article 104

Research ranks at the Faculty shall include Research Trainee and Research Assistant.

The ranks of Researchers with an academic background who have not been appointed to the research ranks referred to in paragraph 1 of this Article, and who have been engaged in research and development, have published research and technical papers or achieved results in research and development work or have patented inventions shall include Technical Associate, Senior Technical Associate and Principal Technical Associate.

The acquisition of the ranks referred to in paragraph 2 of this Article shall be stipulated by a general act of the Faculty.

Scientific ranks at the University and the Faculty shall include Principal Research Fellow, Senior Research Associate and Research Associate.

A person appointed to a scientific rank in the manner and according to the procedure stipulated by the law governing research activity may participate in delivering all forms of teaching at academic Master's and Doctoral courses of study, be a thesis supervisor and a member of thesis preparation and defence committees at Master's and Doctoral degree courses, be a member of the committee for the nomination of University Professors and Associates, and participate in research.

If the person referred to in paragraph 2 of this Article is not employed at the Faculty where the specific degree programme is being delivered, the Faculty shall sign a temporary teaching appointment contract with them.

The appointment contract shall be signed with the person referred to in paragraph 3 of this Article for a maximum of one academic year with the possibility of extension, and salary payments under the contract shall be financed from the Faculty's own revenues.

Non-criminal background policy

Article 105

A person who has been convicted by a final judgment of a criminal offence such as an offence against sexual freedom, the falsification of a personal document issued by a higher education institution or the acceptance of bribes to perform activities in the higher education institution may not acquire the rank of Professor or Associate.

If the person referred to in paragraph 1 of this Article holds the rank of Professor or Associate, the Academic Assembly of the Faculty shall prohibit the performance of Professor's or Associate's activities.

The tenure of the person referred to in paragraph 2 of this Article shall be terminated in accordance with the law.

Criteria for appointment to the ranks of Professor

Article 106

A Professor shall be appointed to a subject area specified in the Statutes.

The ranks of Professor may be conferred on persons who satisfy the criteria prescribed by the Law, i.e. detailed criteria established by the general act on requirements and criteria for appointment to the ranks of Professor, adopted by the Senate, in accordance with the minimum criteria for appointment to the ranks of Professor at the University established by the National Council for Higher Education.

The rank of Professor may be conferred on a person who has an appropriate professional, academic, scientific or artistic title acquired in an accredited degree programme from an accredited higher education institution and the ability to teach.

The rank of Professor may not be conferred on the person referred to in Article 105, paragraph 1, of the Statutes.

The rank of Lecturer may be conferred on a person holding the academic title of Master of Science or at least the professional title of academic Specialist.

The rank of Senior Lecturer may be conferred on a person holding the scientific title of Doctor of Science.

The rank of Vocational Professor may be conferred on a person who holds the scientific title of Doctor of Science and has published peer-reviewed research or technical papers in scientific journals or proceedings.

The rank of Assistant Professor may be conferred on a person who has completed previous degrees with an overall grade point average of at least eight (8), i.e. who has at least three years of pedagogical experience at a higher education institution, holds the scientific title of Doctor of Science or the artistic title of Doctor of Arts, and has published peer-reviewed research or professional papers in scientific journals or proceedings, or has a record of artistic achievements, except for Professors appointed to the rank of Professor before the Law on Higher Education entered into force, i.e. before 7 October 2017.

The rank of Associate Professor may be conferred on a person who, in addition to the provisions under paragraph 8 of this Article, has published a number of peer-reviewed research papers in their subject area of importance for the development of science in international or leading domestic journals, or who has managed or participated in research or artistic projects, published a textbook or a monograph, a book of exercises or a problem book in their subject area and a number of papers presented at international or domestic scientific conferences, except for Professors appointed to the rank of Professor before the Law on Higher Education came into force, i.e. before 7 October 2017.

The rank of Full Professor may be conferred on a person who, in addition to the provisions under paragraph 10 of this Article, has published, in international or leading domestic journals, a considerable number of peer-reviewed research papers in their subject area of importance for the development of scientific thinking, presented research papers and communications at international or domestic scientific events, published a textbook or a monograph, made an original professional achievement, contributed to the development of new generations of young researchers and professors at the Faculty, and supervised the preparation and defence of Specialist or Master's degree theses at academic courses of study.

Evaluation elements for appointment to the rank of Professor

Article 107

The appointment to the rank of Professor of the Faculty shall be contingent upon the provisions of the Rulebook on the Procedures for the Employment and Appointment to the Rank of Professor at the University of Kragujevac.

Eligibility requirements for the appointment to the rank of Professor of the Faculty shall be laid down by the general act of the University referred to in paragraph 1 of this Article..

Eligibility criteria for appointment to the ranks of Researcher and Associate

Article 108

The appointment to the rank of Researcher shall be conducted under the provisions of the law governing research activities.

The rank of Associate shall be conferred for the field of research specified by these Statutes.

The rank of Associate may be conferred on a person who has satisfied the requirements laid down by the Law, i.e. the specific requirements stipulated by the general act on the eligibility criteria for appointment to the rank of Associate, issued by the competent body of the Faculty.

The rank of Associate may not be conferred on the person referred to in Article 105, paragraph 1 of these Statutes.

Article 109

The Academic Assembly of the Faculty, when conferring scientific and research titles, shall have all the competencies stipulated in the Law on Research Activity for a Research Council. The report of the Appointment Commission shall be released on the University's website and shall be available to the public for 30 days.

Rights and responsibilities of Professors and Associates

Article 110

Professors shall have the right and responsibility to:

- 1) hold all classes, according to the course content and the hour workload, as specified by the degree programme and course delivery plan;
- 2) keep records of attendance, examinations and student achievement, as stipulated by the general act of the higher education institution;
- 3) organise and perform research work;
- 4) recommend available textbooks and manuals for the course subject to which they have been appointed;
- 5) regularly hold exams for students, according to the schedule during exam periods;
- 6) hold office hours for students to master their course syllabus;
- 7) propose improvement and revision of the curriculum;
- 8) supervise the preparation of theses and dissertations;
- 9) develop collegial relationships with other members of the academic community;
- 10) enable the evaluation of their teaching performance, in accordance with the general act of the Senate;
- 11) preserve the Faculty's reputation through their work and conduct;
- 12) participate in the functions of professional bodies of the Faculty;
- 13) perform other functions, as specified by the Law, the Decree, these Statutes and the general acts of the University, i.e. the Faculty.

Associates shall have the right and responsibility to:

- 1) prepare and conduct practical sessions under the professional supervision of Professors;
- 2) assist Professors in the preparation of scientific teaching;
- 3) participate in holding exams, in accordance with the degree programme and course delivery plan;
- 4) hold office hours for students;
- 5) engage in professional training to prepare for independent research work, for the purpose of pursuing a higher academic degree, i.e. a PhD degree;
- 6) develop collegial relationships with other members of the academic community;
- 7) enable the evaluation of their teaching performance, in accordance with the general act of the Senate;
- 8) preserve the Faculty's reputation through their work and conduct;
- 9) participate in the functions of professional bodies of the Faculty;
- 10) perform other functions in accordance with the Law, the Decree, these Statutes and the general acts of the University, i.e. the Faculty.

Appointment and Employment Procedures

Article 111

Professors and Associates shall acquire ranks and appointments for the following durations:

- 1) Full Professor and Vocational Education Professor – for an indefinite period of time;
- 2) Associate Professor and Assistant Professor – for five years;
- 3) Foreign Language Lecturer – for four years;
- 4) Teaching Assistant – for three years, with the possibility of extension for another three years;
- 5) Graduate Teaching Assistant – for three years, with the possibility of extension for another three years;
- 6) Teaching Associate – for one year, with the possibility of extension for another year during the course of study, and not longer than the end of the academic year in which the course of study is to end;
- 7) Associate on a fixed-term contract – for a maximum of one academic year, with the possibility of extension for another three years.

A call for applications for appointment and employment to the rank of Professor in a research, professional or artistic field specified by the general act of the Faculty may be opened by the Faculty as a member institution of the University only if that position has been established by an appropriate general act and if funds for its financing have been provided.

The Faculty shall open a call for applications for appointment and employment to the rank of Professor as needed, ensuring the quality, judiciousness and effectiveness of the teaching process, as stipulated by the general act governing appointment and employment to the rank of Professor of the University.

A call for applications for appointment to the rank of Professor to which a person employed as Professor or Teaching Assistant for a fixed term may also apply shall be opened no earlier than twelve, and no later than six months before the expiration of the term, i.e. before the expiration of the employment period.

In exceptional cases, the call may be opened earlier, under the provisions of the general act governing employment and appointment to the rank of Professor of the University.

A call for appointment to the rank of Associate to which a person employed as Associate for a fixed term may also apply shall be opened no later than three months before the expiration of the term.

Appointment and employment to the rank of Professor shall be implemented within nine months of the call release date, and appointment and employment to the rank of Associate shall be implemented within six months of the call release date.

The appointment and employment procedures for the rank of Professor shall be specified by the general act of the University, adopted by the Senate, while the appointment and employment procedures for the rank of Associate and Assistant shall be specified by the Statutes of the Faculty, in accordance with the general act of the Senate governing the employment and appointment policy of the University.

Article 112

A Professor and Associate appointed to their respective ranks, under the provisions of the Law on Higher Education, who have taken up employment at one constituent faculty of the University may take up employment at another faculty of the same University in the same rank by signing an employment contract without going through the re-assignment procedure for the same field of research.

Article 113

The rank of Foreign Language Lecturer shall be conferred on a person for the purpose of teaching a foreign language at a faculty where this discipline is not a core field of study.

A foreign language at the Faculty may be taught by a Foreign Language Lecturer who has acquired a first-level degree from a four-year programme, published scientific papers in related fields of research, and has the ability to teach.

Appointment procedure for the rank of Professor

Article 114

A Professor shall acquire the rank and sign an employment contract with the Faculty on the basis of a public call for applications for appointments, except in the case referred to in Article 112 of these Statutes.

A decision to open the call shall be made by the Dean of the Faculty, in accordance with the Employment and Appointment Policy Plan of the Faculty under Article 93 of the Statutes.

The call shall be released through the mass media as well as on the University's website, and application deadline shall be 15 days from the release date.

Article 115

The call for applications referred to in Article 114 of the Statutes shall include: the rank to which a candidate is to be appointed, the number of vacancies, the name of the research field as specified by the general act of the University, general and specific eligibility criteria for candidates, full- or part-time employment option, application deadline, the list of documents to be submitted by the candidate as proof of eligibility, and a note on non-criminal background under Article 72, paragraph 4 of the Law and Article 105, paragraph 1 of these Statutes, as evidenced by a document issued by competent authorities.

The applications of candidates who have not submitted the above evidence or satisfied the provisions of Article 72, paragraph 4 of the Law and Article 105, paragraph 1 of the Statutes shall not be considered.

After opening the call for applications, in accordance with the decision under Article 114, paragraph 2 of the Statutes, the Academic Assembly of the Faculty shall propose the Chair of, and members to, the Applications Commission.

The Applications Commission shall consist of at least three Professors, Researchers, i.e. persons appointed to the scientific rank or Professors in the research field to which a candidate is to be appointed, at least one of whom is not employed at the University.

If the University has no Professor in the research field to which a candidate is to be appointed, i.e. in the research field, the Commission Chair and members, by way of derogation, may be elected from among Professors who are not employed at the University.

The Commission Chair and members must hold the same rank as, or a higher rank than, the rank to which a candidate Professor is to be appointed.

The Applications Commission, after the receipt of the proposals referred to in paragraph 3, shall be established by the competent council of the University.

If the competent council of the University deems the Academic Assembly's proposal improper, it may include additional members to the Commission or request that a new membership proposal be submitted by the Academic Assembly.

Article 116

The procedure for appointment to the rank of Professor before the competent authorities shall be stipulated by the Rulebook of the University of Kragujevac.

Article 117

Having received the decision on the formation of the Applications Commission, the General and Legal Affairs Office of the Faculty shall submit the decision and call-related documents to the Commission Chair, and the decision to the Commission members.

The University shall be notified of the application date for the call.

The Applications Commission shall submit a report on all applicants within 30 days of the application date.

The report referred to in paragraph 3 of this Article shall contain: personal data of each candidate; review and evaluation of their previous research, professional, or artistic work; evaluation of the satisfaction of other work requirements as stipulated by the law, these Statutes and the general acts of the University and the Faculty, accompanied by a statement of reasons; and a report summary with a statement of reasons and a proposal for the selection and appointment of a candidate to the rank under the call.

The report referred to in paragraphs 3 and 4 of this Article shall be submitted to the Academic Assembly of the Faculty and the competent University Council.

Article 118

Having received a notification from the University that the Report has no deficiencies, the Dean of the Faculty shall issue a decision on making the Report available for public inspection and releasing the Report on the official website of the University for a period of 15 days.

During the public inspection period, an objection may be filed to the Report.

The objection must contain the objector's name and surname, residential address and personal signature, and it shall be sent to the University.

Article 119

After the expiration of the public inspection period and receipt of a written notification thereof from the University, the Academic Assembly of the Faculty shall bring a decision on the acceptance or non-acceptance of the report, i.e. on the list of candidates for appointment or non-appointment to the rank of Professor on the basis of the Commission's report, and shall submit the decision to the University for further processing.

The Academic Assembly shall establish the list of candidates for appointment to the rank of Professor if at least two thirds of members having the right to decision-making are present.

Before establishing the list of candidates for appointment to the rank of Professor, the Academic Assembly shall ascertain whether there have been any objections to the report. If there have been objections to the Commission's report, the Academic Assembly, i.e. its members who have the right to decision-making, shall first discuss the objections and make a decision accordingly, i.e. take a certain position, and submit it to the University.

The decision on the acceptance or non-acceptance of the report, i.e. on the list of candidates for appointment or non-appointment to the rank of Professor shall be made by the Academic Assembly members from among Professors holding the same rank as, or a higher rank than, the rank to which a Professor is to be appointed.

The decision referred to in paragraph 4 of this Article shall be made by a majority vote of the total number of members entitled to decide.

The Dean of the Faculty shall send the competent body of the University the decision on the list of candidates for appointment to the rank of Professor.

Article 120

The Dean of the Faculty shall sign an employment contract with the person appointed to the rank of Professor.

Appointment procedure for the rank of Associate

Article 121

Associates shall be appointed on the basis of a public call.

The decision to open the call shall be made by the Dean, upon the Academic Assembly's proposal, in accordance with the Employment and Appointment Policy Plan.

The Dean shall decide on opening the call for appointment to the rank of Associate not later than three months before the expiration of the Associate's appointment period.

The call shall include: general and specific eligibility criteria for candidates; research field; the rank to which a candidate is to be appointed; full- or part-time employment option; application deadline; and documents to be submitted by the candidate as proof of their eligibility.

The call referred to in the previous paragraph must also include a note on non-criminal background under Article 72, paragraph 4 of the Law and Article 105, paragraph 1 of these Statutes, as evidenced by a document issued by competent authorities to be submitted by the candidate.

The applications of candidates who have not submitted the above evidence or satisfied the provisions of Article 72, paragraph 4 of the Law, i.e. Article 105, paragraph 1 of these Statutes shall not be considered.

Article 122

The appointment and employment to the rank of Associate at the Faculty shall be implemented within three months of the call release date.

Article 123

The Academic Assembly of the Faculty shall establish an Applications Commission within 15 days of the call release date.

The first member of the Commission shall be the Chair, who shall coordinate the work of the Commission.

Article 124

The Applications Commission shall consist of at least three Professors or Researchers in the research field to which a candidate is to be appointed, at least one of whom is not employed at the Faculty.

The Commission members shall hold the same rank as, or a higher rank than, the rank to which a candidate Associate is to be appointed.

Article 125

The Commission shall prepare and submit a written report on all candidates within 30 days of the expiration of the application deadline.

If the Commission has failed to prepare the report within the deadline referred to in paragraph 1 of this Article, the Academic Assembly of the Faculty shall form a new commission.

Article 126

The Commission's report shall contain: personal data of each candidate; review and evaluation of their previous research and professional work; data on published papers; evaluation of the satisfaction of other work requirements stipulated by the Law, these Statutes and the general act of the Faculty; and a proposal to make a decision on candidate appointment under the call.

The Commission's report shall be made available for public inspection for 15 days both in the library premises and on the Faculty's and University's websites, and during that period reasoned and self-signed objections to the Commission's report and opinion may be filed.

The Academic Assembly shall consider the objections, and send them to the Commission, which shall state its opinion on the objections in writing, within 15 days.

Article 127

After the expiration of the deadline referred to in Article 109 of these Statutes, the Academic Assembly shall make a decision on the appointment of candidates to the rank of Associate.

The Academic Assembly shall make the decision on the appointment to the rank of Associate if at least two thirds of the Academic Assembly members having the right to decision-making are present.

The decision referred to in paragraph 2 of this Article shall be made by the majority vote of the total number of members having the right to decision-making.

If the Academic Assembly has decided against the appointment of the candidate to the rank of Associate, the candidate proposed by the Commission may submit an objection to the Faculty Council. Having received the objection, the Faculty Council may confirm the decision of the Academic Assembly or, in the event of a violation of the appointment procedure, revoke the decision and return it to the Academic Assembly for reconsideration.

If none of the candidates proposed by the Commission has been appointed to the rank of Associate, a new public call shall be announced by the Dean on the basis of the Academic Assembly's decision.

Article 128

During the Associate appointment process, students can give their opinion on Associates' pedagogical work.

Article 129

The Dean of the Faculty shall sign an employment contract with the person appointed to the rank of Associate within 30 days of the finality of the decision on appointment.

The selected candidate shall acquire the rank of Associate by signing an employment contract.

Visiting Professor

Article 130

The Faculty may, without inviting applications, hire a Professor affiliated with a University outside the territory of the Republic for the rank of a Visiting Professor.

The initiative for hiring the Professor referred to in paragraph 1 of this Article may be undertaken by the relevant department. This initiative shall be discussed by the Academic Assembly.

The rights and responsibilities of the Visiting Professor shall be stipulated by a fixed-term teaching contract, under the provisions and in the manner specified by the general act of the Faculty referred to in paragraph 1 of this Article.

The manner of hiring a Visiting Professor shall be stipulated by a general act of the University.

Invited Professor

Article 131

The Faculty may hire a prominent scientist who is not affiliated with the Faculty to deliver, as an Invited Professor, up to five classes of teaching per semester.

The decision to hire an Invited Professor shall be brought by the Senate, at the proposal of the Academic Assembly of the Faculty, and the rights and responsibilities of the Invited Professor shall be stipulated by a fixed-term teaching contract to be signed by the Dean of the Faculty under the provisions and in the manner specified by the Faculty's general act.

Professor Emeritus

Article 132

The University may, at the Faculty's proposal, award the rank of Professor Emeritus to a retired Full Professor, who has been retired for a maximum of three academic years, with at least 20 years of work experience in both higher education and science, and who has become distinguished for research work, gained an international reputation, and promoted new generations of young professors and researchers in the field.

The appointment procedure shall be initiated by the Faculty, where the person concerned has spent at least 7 years on a full-time employment basis, and the decision to award the rank of Professor Emeritus shall be brought by the Senate.

The total number of Professors Emeriti at the University may not exceed 3% of the total number of University Professors.

The appointment procedure and criteria for persons referred to in paragraph 1 of this Article shall be specified by a general act of the University, in accordance with the minimum requirements for appointment to the rank of Professor at the University as stipulated by the National Council for Higher Education.

Professor Emeritus may participate in the implementation of all forms of teaching in second- and third-level academic courses of study, supervise the preparation and defence of doctoral dissertations in these courses, be a member of PhD theses committees, be a member of the Appointment Commission for the rank of University Professor, and participate in research work.

The rights and responsibilities of a Professor Emeritus shall be specified by a contract on temporary employment for teaching purposes, signed by the Professor Emeritus and the Dean of the Faculty on the basis of the Senate's decision on the conferment of ranks.

A member of the working body of the Serbian Academy of Sciences and Arts holding a teaching or scientific rank before retirement may participate in the delivery of all forms of teaching in academic doctoral courses of study, supervise the preparation and defence of doctoral dissertations, be a member of PhD theses committees, be a member of the Appointment Commission for the rank of University Professor, and participate in research work.

Employment outside the University and prevention of conflicts of interest

Article 133

Scientific, research, teaching, professional or business activities of Professors, Researchers and Associates outside the University, as well as any interest arising therefrom, must not conflict with the University's and the Faculty's interests or damage the reputation of the University and the Faculty.

In order to prevent conflicts of interest and maintain the quality of teaching, a Professor or an Associate of the Faculty may sign an employment contract with another higher education institution in the Republic or abroad only after obtaining approval from the Academic Assembly of the Faculty.

The provisions and procedures leading to granting approval for the outside employment of Professors and Associates referred to in paragraph 1 of this Article shall be stipulated by a general act brought by the Senate, and the related particularities shall be specified by a general act of the Faculty.

Failure to comply with the provisions under paragraphs 1 and 2 of this Article shall be considered a disciplinary violation.

The Faculty may not sign a contract or enter into any other business relationship with a local higher education institution outside the University if such a contract or business relationship would violate the interest of the University or the Faculty.

10. FIELDS OF RESEARCH

Article 134

Fields of research conferred on the Faculty's Professors and Associates shall be specified by the Rulebook of the University of Kragujevac.

11. EMPLOYMENT RIGHTS AND DUTIES

Article 135

With regard to the rights, duties and responsibilities of the Faculty's Professors, Associates and other employees, the law governing labour relations shall apply, unless otherwise stipulated by the Law on Higher Education.

Article 136

Specific rights, duties and responsibilities of the Faculty's Professors, Associates and other employees shall be decided upon by the Dean.

Specific rights, duties and responsibilities of the Faculty's Dean shall be decided upon by the Faculty Council.

Paid time off

Article 137

For the purpose of professional and research training or preparation of a research paper, a Professor may be granted paid time off of up to one academic year if they have completed at least five years of teaching service at the Faculty.

Ensuring uninterrupted teaching

Article 138

During a Professor's or an Associate's sick leave, paid time off or leave to exercise the right referred to in Article 130 of these Statutes, the Faculty's Dean shall be obliged to ensure uninterrupted teaching and examinations.

Inactive employee and appointee status

Article 139

For a Professor or an Associate who is on military service leave, maternity leave, child care leave, leave for special care of a child or other person, sick leave longer than six months or leave for service in state bodies and organisations, their appointment period and employment status shall be extended for the duration of the leave concerned.

A Professor or an Associate may waive the right referred to in paragraph 1 of this Article regarding the length of the appointment period.

Termination of employment for Professors

Article 140

Employment for a Professor shall terminate at the end of the academic year in which they have turned 65 and completed at least 15 years of pensionable service.

For a Professor who has satisfied the requirement referred to in paragraph 1 of this Article in the rank of Full Professor, employment may be extended as needed on a temporary employment contract with the Faculty for a fixed period of up to two years, with the possibility of additional extensions, at the longest until the end of the academic year in which they turn 70.

Professor's employment may be extended under paragraph 1 of this Article if:

- in a situation when in a field of research to which a candidate for employment extension has been appointed, Professor's retirement may endanger the regulations and standard 9 stipulated by the degree programme i.e. Faculty accreditation rules.

The stated condition shall be considered satisfied if the Faculty's Quality Assurance Commission has submitted a positive opinion to the Academic Assembly of the Faculty. The opinion of the Quality Assurance Commission shall be provided after the review of the relevant accreditation documents of the Faculty (the workload of Professors appointed to the same research field). If the total average workload of Professors appointed to the same research field, after the retirement of Professors referred to in paragraph 1 of this Article, is more than 7.2 hours of accreditation load, as shown by the data from the electronic forms generated by the accreditation software, the Commission shall issue a positive opinion.

If the Quality Assurance Commission has not issued a positive opinion, the Dean of the Faculty shall issue a decision stating that there is no need for the continuation of the Professor's employment referred to in paragraph 1 of this Article.

or if

- a candidate for employment extension is in the position of Dean and has been appointed for a term that expires after 30 September in the academic year in which the Professor referred to in paragraph 1 of this Article is eligible for employment termination.

140a

Employment may be extended for a Professor referred to in Article 140, paragraph 1 of these Statutes for whom the need for the continuation of their employment has been established under Article 140, paragraph 3, item 1 of these Statutes, if they have at least 20 years of work experience in higher education and if they have, after attaining the rank of Full Professor:

1. achieved quantitatively expressible results in scientific work stipulated by the Rulebook governing employment and the acquisition of the rank of University Professor, for the purpose of appointment to the rank of Full Professor;
2. achieved results in promoting new generations of young scientists and professors at the Faculty, through supervision of at least one doctoral dissertation in the same research field for a candidate appointed to the rank of Professor and employed at the University Faculty or membership in at least three doctoral dissertation evaluation and defence commissions for candidates appointed to the rank of Professor and employed at the University Faculty.

For a Professor whose appointment to the rank of Full Professor has been completed in less than five years relative to the year in which they may be eligible for employment extension, the satisfaction of the requirements under paragraph 1 of this Article shall be evaluated for the last five-year period before the year in which this right may be exercised.

A request for employment extension for the Professor in accordance with Article 140, paragraph 3, item 1 of these Statutes may be submitted by the competent department or the Professor who is a candidate for employment extension. If the request is submitted by the competent department, it must be accompanied by the written consent of the candidate Professor.

The decision to extend employment upon the request referred to in paragraph 3 of this Article shall be made by the Academic Assembly by secret ballot by a majority vote of its entire membership, no later than 30 June of the academic year in which the candidate for employment extension is turning 65.

The decision to extend employment referred to in paragraph 4 of this Article must contain a statement of satisfaction of the requirements for employment extension.

If the Academic Assembly has decided to extend employment, employment shall be extended up to two years by a fixed-term contract signed by the Dean of the Faculty and the Full Professor whose employment has been extended.

If the Academic Assembly has decided not to extend employment, the Professor's employment shall be terminated in accordance with Article 140, paragraph 1 of these Statutes at the end of the academic year in which the Professor has turned 65 and at least 15 years of pensionable service.

For a Professor whose employment has been extended under the conditions stipulated by this Article, after two years, the procedure shall be repeated for further employment extension under the same conditions.

A Professor whose employment has terminated due to retirement shall retain the rank reached before retirement.

Article 140b

The Professor referred to in Article 140 of these Statutes who holds the position of Dean may have his/her employment extended if he/she has at least 20 years of work experience in higher education and if he/she has, after attaining the rank of Full Professor:

1. achieved quantitatively expressible results in scientific work stipulated by the Rulebook governing employment and the acquisition of the rank of University Professor, for the purpose of appointment to the rank of Full Professor;
2. achieved results in developing new generations of young scientists and professors at the Faculty, through supervision of at least one doctoral dissertation in the same research field for a candidate appointed to the rank of Professor and employed at the University Faculty or through membership in at least three doctoral dissertation evaluation and defence commissions for candidates appointed to the rank of Professor and employed at the University Faculty.

For a Professor holding the position of Dean whose appointment to the rank of Full Professor has been completed in less than five years relative to the year in which they may be eligible for employment extension, the satisfaction of the requirements under paragraph 1 of this Article shall be evaluated for the five-year period preceding the year in which this right may be exercised.

The Faculty Council may extend employment for a Full Professor appointed to the position of Dean upon the initiative of 1/3 of the Faculty Council members or at the request of the Full Professor appointed to the position of the Dean of the Faculty until the expiration of the Dean's term of office, but for a maximum period of 2 years. If the employment extension initiative is given by 1/3 of the Faculty Council members, the initiative shall be accompanied by the written consent of the Dean of the Faculty.

The decision to extend the employment of a Full Professor who has been elected Dean shall be made by the Faculty Council, by secret ballot by a majority vote of its entire membership, no later than June 30 of the academic year in which the candidate for employment extension is turning 65.

The decision to extend employment for the Full Professor holding the position of the Dean of the Faculty shall contain a statement of the satisfaction of the employment extension requirements.

If the Faculty Council has brought a decision on employment extension for a Full Professor holding the position of the Dean of the Faculty, employment shall be extended by a fixed-term contract, signed by the Dean and the person authorised by the Faculty Council, until the expiration of the term, but not longer than two years from the employment extension date.

If the Faculty Council has decided not to extend employment for a Full Professor holding the position of the Dean of the Faculty, their employment shall be terminated at the end of the academic year in which they have turned 65 and completed at least 15 years of pensionable service.

Article 140c

A Professor whose employment has been terminated due to retirement may, after retirement, for a maximum of two academic years:

1. keep the assumed duties and responsibilities at academic Master's and Doctoral degree courses of study as a supervisor of final theses or a member of the Theses Preparation and Defence Commission at these courses of study,
2. conduct all forms of teaching at the academic Master's and Doctoral degree courses and be a member of the Theses Preparation and Defence Commissions, as laid down by the decision of the Academic Assembly of the Faculty.

A Professor whose employment has been terminated due to retirement may be a member of the Commission for Proposals for Appointment to the Ranks of University Professor and Associate.

Article 140d

Employment extension for a Full Professor referred to in Article 140, paragraph 1 of these Statutes, who is a member of the Serbian Academy of Science and Arts and who is eligible under Article 140a of these Statutes, upon the proposal of the Rector of the University, shall be decided upon by the Senate of the University by secret ballot by a majority of the total number of members of the University Senate.

Article 140e

The Faculty shall, within 15 days from the adoption of the decision referred to in Article 140a, paragraph 4 and Article 140b, paragraph 4 of these Statutes, submit the decision to the University Senate along with the proof of eligibility for employment extension.

If the University Senate has established that a Professor whose employment has been extended is not eligible for employment extension may annul the decisions referred to in Article 140a, paragraph 5 and Article 140b, paragraph 4 of these Statutes, and accordingly instruct the Faculty to redetermine the employment extension request.

Termination of employment due to non-appointment to a rank and loss of rank

Article 141

For a Professor and an Associate employed at the Faculty who have not been appointed to a rank, employment shall be terminated upon the expiration of the employment period.

Through non-appointment, i.e. employment termination in accordance with the law, except through retirement and in the manner referred to in Article 175, item 6 of the Labour Law, a Professor and an Associate shall lose the rank they have held until the moment of non-appointment, i.e. employment termination.

12. BODIES OF THE FACULTY

Article 142

The bodies of the Faculty shall include:

- 1) Governing body (Faculty Council),
- 2) Management body (Dean of the Faculty),
- 3) Professional bodies (Academic Assembly of the Faculty and Departments),
- 4) Employers Council,
- 5) Student Parliament.

1) GOVERNING BODY

Faculty Council

Article 143

The Faculty Council shall have a total of 21 members, and shall consist of:

- 1) twelve representatives of the Faculty, including ten representatives elected by the Academic Assembly of the Faculty and two representatives elected by other employees;
- 2) three student representatives;
- 3) six representatives of the Founder.

The term of office of Faculty Council members shall be four years, starting from the day of the constitutive meeting of the Faculty Council, except for student representatives, whose term of office shall be two years, in accordance with the law.

Student representatives shall be elected to Council membership by the Student Parliament, as follows: two members from among students who enrolled for the first time in a year of study in the academic year in which the election is taking place, while the third member shall be the Chair of the Student Parliament.

Representatives of the Founder shall be appointed to Council membership by the Government of the Republic of Serbia from among prominent figures in the fields of science, culture, education, art and economy, with care taken to ensure the presence of both sexes.

A member of the Council referred to in paragraph 4 of this Article may not be a person employed at the Faculty or in a governing body in charge of education or science.

A member of the Faculty Council may be a member of a governing body of only one higher education institution.

Article 144

Ten representatives to the Faculty Council shall be elected by the Academic Assembly of the Faculty from among Professors and Associates.

Candidates for Council membership under paragraph 1 of this Article shall be proposed by members of the Departments and the proposals shall be submitted to the Academic Assembly of the Faculty.

Candidates for Council membership under paragraph 2 shall be nominated at the Academic Assembly meeting, which shall be attended by at least two thirds of the total number of members.

At the same meeting, a three-member election commission shall be created, and its function shall be to conduct the election of members and report on voting results.

Before voting, a nominee must state whether they accept the candidacy for Faculty Council membership.

The decision on the election of candidates to Faculty Council membership shall be brought by a majority vote of the total number of members of the Academic Assembly.

The election of candidates shall be conducted by secret ballot.

If in the voting process more than 10 candidates receive the majority of votes of the total number of members of the Academic Assembly, the candidates receiving the largest number of votes shall be elected to Council membership.

Article 145

Two representatives to the Faculty Council shall be elected by the non-teaching staff of the Faculty. The list of nominees shall be established at the meeting of the Non-Teaching Unit employees.

Before voting, a nominee must state whether they accept the candidacy for Faculty Council membership.

The decision on the election of candidates for Faculty Council membership shall be brought by a majority vote of the total number of employees of the Non-Teaching Unit.

The election of Council members shall be by secret ballot, conducted by a three-member election commission, appointed at the same meeting. A candidate shall be considered elected if they have received votes from more than half of the total number of non-teaching staff members.

If during secret ballot more than 2 candidates receive the majority of votes of the total number of employees in the Non-Teaching Unit, the candidates receiving the largest number of votes shall be elected to Council membership.

Article 146

At the Faculty Council constitutive meeting, the terms of office of Council members shall be verified and the Chair and Vice-Chair of the Council shall be elected.

The Chair and Vice-Chair of the Council shall be elected by Faculty Council members by secret ballot.

The Chair of the Council shall be elected from among the Faculty's representatives.

Article 147

A term of office of a Council member may be terminated before the expiration of the appointment period due to:

- personal reasons;
- revocation;
- resignation;
- termination of employment, i.e. termination of student status.
- death and other reasons.

The decision to terminate the term of office of a Council member shall be made by the body that elected i.e. appointed them, with the term of office ending on the day when the termination fact has been ascertained, at the first upcoming meeting of the Council.

A vacancy in the office of a Faculty Council member whose term of office has ended before the expiration of the appointment period shall be filled by a new member elected for a period until the expiration of the full term of office through by-elections, in accordance with the same procedure and in the manner stipulated for the election of a Council member.

A proposal for revocation shall be initiated by the Council or the body that elected them.

Article 148

The Faculty Council shall conduct its business at meetings convened and presided over by the Council Chair or Vice-Chair in the absence of the Chair.

The Faculty Council shall make lawful decisions if more than half of the Council members are present, unless otherwise stipulated by these Statutes.

Responsibilities of the Faculty Council

Article 149

The responsibilities of the Faculty Council shall be:

1. to adopt the Statutes of the Faculty, upon the proposal of the Academic Assembly, as well as the decision on amendments to the Statutes upon the proposal of the Academic Assembly;

2. to elect and dismiss a Dean, upon the proposal of the Academic Assembly;

3. to decide on appeals against the Dean's first instance decisions, except:

– decisions regarding employee rights and duties issued by the management body (Dean) on the basis of powers stipulated by the law governing labour and labour relations, as well as regulations and other general acts and related orders and decisions regulating labour-related rights,

– decisions regarding international projects implemented by the Faculty as a project leader or partner (travel, appointment of the Faculty's representatives to project implementation teams, public procurement of equipment and services, etc.), as well as determining fees for the work performed, as provided under the project budget,

– decisions regarding the formation of teams, working groups and commissions whose members are appointed upon the proposal of the Faculty (enrolment commission, etc.), the formation of teams, working groups and commissions for drafting normative acts adopted by the Faculty bodies, the formation of teams, working groups and commissions for the execution of specific matters required by the Faculty bodies, as well as the determination of fees for their work performed, as provided under the financial plan for the year in which payments are made;

4. to adopt a financial plan, at the proposal of the Academic Assembly;

5. to adopt a public procurement plan for the current year, by 31 January of the current year, at the proposal of the Academic Assembly;

6. to adopt the Rulebook on Procurement;

7. to approve business reports and annual financial statements of the Faculty, at the proposal of the Academic Assembly;

8. to adopt an investment plan, at the proposal of the Academic Assembly;

9. to give consent to decisions regarding the property management of the Faculty;

10. to give consent to resource allocation and budgeting;

11. to make a decision on tuition fee amounts, at the proposal of the Academic Assembly;

12. to set the criteria for determining tuition fee amounts, at the proposal of the Academic Assembly;

13. to submit a business report to the Founder at least once a year;

14. to adopt Regulations on Students' Liability to Disciplinary Action;

15. to select an external auditor of the financial operations of the higher education institution;

16. to supervise the actions of the management body for the purpose of the execution of the acts of education inspectors specified under Article 135, paragraph 3, items 5 and 6, of the Law;

17. to make a decision on the formation of internal organisational units, upon the proposal of the Academic Assembly;

18. to decide on objections filed to the appointment to the rank of Associate;

19. to adopt the Quality Assurance Strategy;

20. to adopt the Rules of Procedure of the Faculty Council, and other general acts within its competence in accordance with the law, the Statutes and other acts;

21. to perform other duties as specified by the law and the Statutes.

The Faculty Council shall decide on issues within its competence by a majority vote of its entire membership, unless otherwise specified by these Statutes and the Rules of Procedure.

Article 150

For the purpose of monitoring and evaluating a situation, analysing issues within its competence and preparing draft decisions, the Council may establish respective commissions (e.g. for supply and financial issues, workplace safety, recognition awards etc.).

The decision on the formation of a commission shall specify the terms of office of its members as well as its composition and competence.

2) MANAGEMENT BODY

Dean of the Faculty

Article 151

The Dean of the Faculty shall manage the operations of the Faculty.

The Dean shall be elected without a call for the election process from among full professors working full-time at the Faculty and appointed for an indefinite period.

The Dean shall be elected and dismissed by the Faculty Council by secret ballot.

The Dean shall be elected for a three-year term and may be re-elected for another term.

Article 152

The Dean of the Faculty may not be a person convicted by final judgment of a criminal act against sexual freedom, forgery of a document issued by a higher education institution or passive bribery for the performance of a function or activity at a higher education institution, or sentenced by final judgment to imprisonment for any other criminal act, nor may it be a person who has violated the code of professional ethics.

Article 153

A decision to initiate the election of the Dean shall be made by the Faculty Council, at the latest six months before the end of the term of office.

The Council shall submit the decision to initiate the process to the Academic Assembly for further action.

Article 154

Candidates for the position of Dean shall be nominated by members of the Academic Assembly at an Academic Assembly meeting.

A nominee must declare, at the Academic Assembly meeting, whether they accept the candidature for the position of Dean.

Candidates for the position of Dean shall submit the programme of activities for the term of office to the Academic Assembly for its next meeting.

A candidate for the position of Dean shall be eligible for the candidature if they have, by secret ballot, at an Academic Assembly meeting attended by at least two thirds of Academic Assembly members, received the majority of votes of the entire membership of the Academic Assembly. Votes shall be counted and reported by a three-member Commission elected at an Academic Assembly meeting.

Nominations for several candidates for the position of Dean may be submitted by the Academic Assembly to the Faculty Council if each of the nominees has received a majority vote of the entire membership of the Academic Assembly.

The list of candidates shall be presented in the alphabetical order of their surnames, and shall be submitted to the Faculty Council.

Article 155

The Dean shall be elected by the Faculty Council by secret ballot, at a meeting attended by at least two thirds of Council members. The decision shall be deemed adopted if voted for by the majority of the entire Council membership.

Based on the list of candidates, at the electoral session, for the purpose of secret ballot, the Faculty Council shall form a three-member Election Commission from among its members.

Each member of the Faculty Council may vote for only one candidate listed.

A ballot paper shall be deemed invalid if more than one candidate has been circled, if none of the candidates has been circled, if a candidate name has been added in writing or if the vote of a Council member on the ballot paper cannot be established with certainty.

Article 156

If there is only one candidate on the list of candidates, and that candidate has not received the required majority of votes, repeat elections shall be conducted.

If there are two or more candidates on the list of candidates, and no candidate has received the required majority of votes in the first round of voting, the second round of voting shall be organised at the same meeting for the two candidates with the largest number of votes, or for the two candidates with the same number of votes.

If none of the candidates has received the required number of votes in the second round of voting, the third round of voting shall be run for the candidate with the largest number of votes.

If the candidate has not received the required number of votes in the third round of voting, repeat elections shall be conducted.

At repeat elections, candidates shall be registered within 15 days after the Faculty Council meeting at which no candidate has been elected for the position of the Dean of the Faculty.

Article 157

Following the elections, the newly elected Dean of the Faculty shall take office on the day set by the election decision.

Upon taking office, the term of office shall begin.

Article 158

The Dean of the Faculty shall:

- organise and manage the operations of the Faculty, and shall be responsible for the implementation of educational and scientific activities;
- determine the schedule of classes at all levels of study, after consultation with the heads of the Departments and Vice-Dean for teaching, and, in the case of exam schedule disruption, determine examination dates and examiners, after consultation with the heads of the Departments;
- act for and on behalf of the Faculty, without restrictions for dealings whose value is lower than the value set by the Law on Budget for Low-Value Public Procurement, while for dealings whose value is above that amount, with the prior consent of the Faculty Council;
- chair the Academic Assembly, and prepare and propose agenda for its meetings;
- propose the basics of business policy and measures for its implementation;
- propose annual programmes of activities and development plans;
- participate in Council meetings, without a right to vote;
- implement Council and Academic Assembly decisions;
- safeguard the rule of law at the Faculty;
- adopt general acts (Rulebook on Internal Organisation and Job Classification, Rulebook on Labour, and other acts) in accordance with the Law, the Statutes and other acts;
- propose measures to the Academic Assembly and the Council regarding improvement in the operations of the Faculty, launch initiatives and propose solutions to issues of importance for the performance of the Faculty's activities;
- call for applications for employment and appointment to ranks, at the proposal of the Academic Assembly;
- make decisions on employment contracts, in accordance with the law, collective agreement and other acts, and sign employment contracts with employees;
- make and implement decisions on the rights, duties and responsibilities of employees in accordance with the law and general acts of the Faculty;
- submit annual reports on performance;
- make decisions regarding the use of Faculty resources;
- order the execution of the financial plan;
- be responsible for the accuracy of the data submitted by the Faculty to the competent authorities, as well as for their timely submission;

- appoint and dismiss Vice-Deans;
- issue annual proposals for the employment, i.e. hiring of Professors and Associates, no later than 30 November of the current year for the next year;
- sign University diplomas at all levels of academic study, in accordance with the Law;
- submit nominations for academic committees to the Rector,
- perform other duties as stipulated by the Law and the Statutes.

Article 159

The Dean of the Faculty shall suspend any act of the Faculty deemed contrary to the Law, the Statutes or other regulation, and shall, without delay, inform the body that has adopted the act thereof.

If the body that has adopted the act referred to in the previous paragraph does not harmonise the act within 30 days of the Dean's notification about its suspension, the Dean shall, upon the expiration of the deadline, within a further period of 8 days, initiate a procedure for the evaluation of its legality.

Until a Faculty body has taken a decision with respect to the notification referred to in the previous paragraph, i.e. until the competent body has taken a decision, that act shall not be enforced.

Article 160

The Dean shall be liable for the execution of his/her duties to the Faculty Council.

The Faculty Council shall make decisions on the specific rights, duties and responsibilities of the Dean of the Faculty.

Article 161

The Dean's term of office may be terminated before the expiration of the term:

- on the Dean's personal request;
- for reasons stipulated by the Law, which make the Dean unsuitable to perform duties;
- if the Dean has violated the provisions of the Law on Higher Education, these Statutes or the Code of Professional Ethics;
- if the Dean's employment status at the Faculty has terminated;
- due to death;
- in other cases specified by the Law.

Article 162

The procedure for the dismissal of the Dean shall be initiated by the Faculty Council, upon submission of a written proposal accompanied by the statement of reasons by at least one third of the Faculty Council members.

In case of dismissal of the Dean before the expiration of the term of office, as well as in case of untimely appointment of the Dean, the Faculty Council shall appoint one of the Vice-Deans of the Faculty to serve as the Acting Dean of the Faculty.

The Acting Dean shall be appointed for a period which may not be longer than six months.

Vice-Deans of the Faculty

Article 163

The Faculty shall have a maximum of three Vice-Deans from among the Professors of the Faculty.

The Faculty shall also have a Student Vice-Dean.

Vice-Deans shall be appointed (and dismissed) from among the Faculty's full-time Professors by the Dean of the Faculty for a three-year term, and no later than the end of the Dean's term of office, with the right to re-appointment.

Vice-Deans of the Faculty shall be appointed, as a rule, by the Dean of the Faculty on the day he/she has taken up duties.

Article 164

The Vice-Deans selected from among Professors shall be appointed for specific areas.

The Vice-Deans shall: organise and manage affairs within the scope of their authority in specific areas, replace the Dean in his/her absence, and perform other duties entrusted to them by the Dean of the Faculty.

One of the Vice-Deans shall be authorised by the Dean to replace him/her in his/her absence or in the event of his/her inability to discharge his/her functions.

The Vice-Deans shall be accountable to the Dean for their functions.

Article 165

A Student Vice-Dean shall be appointed and dismissed by the Dean at the proposal of the Student Parliament of the Faculty.

The term of office of the Student Vice-Dean shall be two years.

Article 166

The Student Vice-Dean shall report the proposals of students to the Faculty bodies, act on and for their behalf, monitor the exercise of their rights, participate in the drawing up of exam schedules, and collaborate with the Faculty's bodies in charge of student affairs.

3) PROFESSIONAL BODIES

Article 167

The professional bodies of the Faculty shall include:

- Academic Assembly
- Departments

Article 168

Professional bodies of the Faculty shall make decisions on issues of interest for the implementation of teaching, scientific and research work.

To discuss, i.e. make decisions regarding teaching quality assurance, degree programme reform, student progression analysis and ECTS calculation, student representatives shall participate in the activities of the Academic Assembly and Departments, thereby becoming part of the entire membership of the professional bodies.

Students shall make up 20% of the membership of the professional bodies referred to in Paragraph 2 of this Article.

Academic Assembly

Article 169

The Academic Assembly (hereinafter: the Assembly) shall be a professional body of the Faculty.

The Academic Assembly of the Faculty shall consist of all Professors and Associates of the Faculty.

The Dean and Vice-Deans shall be members of the Academic Assembly by virtue of their function.

The Dean of the Faculty shall be the Chair of the Academic Assembly by virtue of his/her function.

Article 170

The competences of the Academic Assembly shall be:

1. to decide on teaching, scientific and professional matters of the Faculty;
2. to propose the Statutes of the Faculty and its amendments;
3. to nominate candidates for the position of the Dean of the Faculty;
4. to propose a Public Procurement Plan and amendments to the Public Procurement Plan;
5. to propose a Financial Plan and amendments to the Financial Plan;
6. to propose degree programmes for academic Bachelor's courses of study, academic Master's courses of study and academic Doctoral courses of study, and to submit them to the University Senate for adoption;
7. to lay down the Rulebook on Research Fields studied at the Faculty, and other general acts in accordance with the Law and the Statutes;
8. to propose the Quality Assurance Strategy;
9. to lay down the curriculum and syllabus of special forms of education and training;

10. to make decisions on short degree courses;
11. to lay down research programmes;
12. to make decisions on the delivery of Master's and Doctoral courses of study and forms of education and training in a foreign language;
13. to approve the topics of final theses and doctoral dissertations in the fields of research studied at the Faculty;
14. to lay down the self-evaluation procedure at the Faculty, in accordance with the self-evaluation and quality assessment standards;
15. to propose decisions on the establishment or abolition of a department;
16. to elect Faculty's representatives to the Faculty Council;
17. to propose to the University that the Faculty be the core constituent institution of the University for the specific Bachelor's, Master's and Doctoral degree courses of study;
18. to submit an opinion to the University regarding the number of state-financed and self-funded students to be enrolled in the first year of Bachelor's, Master's and Doctoral courses of study;
19. to lay down measures for encouraging the development of exceptionally successful and gifted students;
20. to analyse, at least once a year, the Faculty's report on the implementation of the research programme;
21. to analyse and prepare proposals on issues to be decided by the Faculty Council;
22. to nominate members to the Professor Appointment Report Commission and make decisions on nominations for the position of Professor;
23. to conduct the appointment procedure for the rank of Associate, as well as for the rank of Researcher;
24. to elect and dismiss one member of the University Council, as a representative of the Faculty, by public voting;
25. to elect and dismiss one member for the University Senate, who is, as a rule, a Full Professor of the Faculty;
26. to give an opinion, at the Dean's proposal, on the employment i.e. appointment plan for Professors and Associates;
27. to propose that the University Senate include certain issues in its meeting agendas and take a stand on them;
28. to nominate one candidate for the position of Rector, by secret ballot by a majority of the entire membership of the Academic Assembly;
29. to perform other duties as stipulated by the Law and the Statutes;
30. to adopt the Rules of Procedure of the Academic Assembly designed to specify the operations of the Academic Assembly.

Article 171

The President shall convene and chair meetings of the Academic Assembly.

The Academic Assembly meetings shall be valid if attended by more than half of the total number of members, unless otherwise stipulated by the Statutes.

The Academic Assembly shall decide on matters within its competence by a majority of votes of the entire membership.

Article 172

In order to accomplish its duties, the Academic Assembly may form permanent or ad hoc commissions (e.g. Self-Evaluation Commission, Commission for Teaching and Textbooks, Commission for Scientific Work, etc.).

Permanent commissions shall be appointed for a period of three years. The Academic Assembly may form ad hoc commissions as needed. Their composition and competence shall be determined by the decision on their formation.

Departments

Article 173

Departments shall be formed at the Faculty, as follows:

1. Department of Chemistry and Chemical Engineering,
2. Department of Biology, Microbiological Biotechnology and Plant and Product Protection,
3. Department of Soil and Mechanisation,
4. Department of Field and Vegetable Crops,
5. Department of Fruit Growing and Viticulture,
6. Department of Animal Husbandry and Animal Raw Materials Processing Technology,
7. Department of Food Technology,
8. Department of Organisational and Economic Sciences,
9. Department of Mathematics, Physics and Technical Sciences.

Article 174

The Faculty shall be an immediate implementer and organiser of teaching and research work.

The Departments shall organise theoretical and practical classes at all levels of academic study, organise research for the preparation of final and graduation theses, specialist degree theses and doctoral dissertations, as well as other forms of teaching, scientific and professional work, and shall take care of scientific and professional development and training of their staff.

Article 175

The Departments shall be composed of Professors and Associates who teach and conduct research in relevant fields of study.

The operations of a Department shall be managed by the Head of the Department, who shall be appointed from among Professors for two years, and may be re-appointed for one consecutive term.

The Head of a Department shall be appointed by members of the Department by a simple majority vote of all members of the Department.

The Head of a Department shall have a Deputy. The Deputy Head of the Department shall be appointed from among Professors by a simple majority vote of all members of the Department.

The Head of the Department shall convene and chair meetings of the Department.

Article 176

The competences of the Department shall be to propose curricula and syllabi for subjects taught within the Department; propose topics for final theses; nominate members to thesis evaluation and defence committees; give opinions on research programmes; and give opinions and proposals at the request of the Dean and the Academic Assembly of the Faculty.

Employers Council

Article 176a

The Employers Council shall be a body whose main goal is to achieve collaboration in degree programme development in accordance with the needs of the labour market.

The Employers Council shall:

1. analyse matters regarding the Faculty's collaboration with companies, institutions, public services and other private and public entities,
2. analyse degree programmes implemented at the Faculty and give opinions, proposals and initiatives for changes or amendments for efficient involvement of students in the work process in companies and on the labour market,
3. give initiatives for the establishment and implementation of new degree programmes, in accordance with the needs of the entities under point 1 of this paragraph,
4. analyse the needs of the labour market in the Republic of Serbia and give proposals for the harmonisation of orientations and profiles with labour market needs,
5. analyse the performance of student practical training, give suggestions and initiatives in order to improve its manner of implementation,
6. perform other duties with the aim of harmonising with labour market needs.

Proposals, opinions and initiatives shall be submitted by the Employers Council to the University, Council and Academic Assembly of the Faculty, companies, public institutions, state bodies, the Serbian Chamber of Commerce, the National Employment Service or other interested competent entities.

The Employers Council shall have 7 members, of which 3 members shall be appointed by the Čačak Science Park Assembly, while 4 members shall be appointed by the Dean of the Faculty, from among renowned experts who have substantial work experience in economic entities or relevant technical systems in the Republic of Serbia or abroad, in the fields of science related to the degree programmes taught at the Faculty.

The term of office of Employers Council members shall be four years from the Council constitution date.

If the term of office of a member of the Employers Council terminates for any reason before the expiration of the appointment period, the procedure for the appointment of a new member of the Employers Council shall be conducted, as stipulated by these Statutes. The term of office of the newly appointed member shall last until the expiration of the terms of office of other members of the Employers Council.

The Employers Council shall appoint Chair and Deputy Chair, by a majority vote of the entire membership of the Council.

The Employers Council shall submit an annual report on its activities to the Academic Assembly and Council of the Faculty.

The Rules of Procedure of the Employers Council shall govern the convening of meetings, working method, decision-making and other matters.

Professional and administrative/technical work for the Employers Council shall be performed by employees in the Administrative/Maintenance Unit of the Faculty.

Student Parliament

Article 177

The Student Parliament shall be a body of the Faculty through which students effect and protect their rights and interests at the Faculty.

The right to vote and to be voted to the Student Parliament membership shall be granted to all Faculty students enrolled in the academic year in which Student Parliament members are to be appointed.

The Student Parliament shall have 15 members appointed by a direct election, secret ballot, in April, i.e. at the same time members to the Student Parliament of the University are appointed.

A voters list, i.e. a list of enrolled students shall be submitted to the election body and to the Dean of the Faculty by the Legal Affairs Office of the Faculty.

The constitutive session of the new Student Parliament shall be held on 1 October.

The term of office of a member of the Student Parliament shall last for two years, and may end earlier if student status at a degree programme taught at the Faculty has terminated, in which case a supplementary election for the vacancy shall be held within 15 days.

The Student Parliament working methods shall be specified by the Rules of Procedure.

A Student Vice-Dean shall be elected (and dismissed) by the Dean, at the proposal of the Student Parliament, for a term of two years, and may be re-elected for an additional term.

Article 178

The competences of the Student Parliament shall be:

1) to elect and dismiss student representatives in the University bodies, other Faculty bodies and their committees, when specified by the Law, the University Statutes and these Statutes;

2) to elect and dismiss the Student Parliament Chair and Vice-Chairs;

3) to propose a Student Vice-Dean to the Dean of the Faculty;

4) to lay down an annual plan and programme of activities of the Student Parliament;

5) to analyse matters and conduct activities related to teaching quality assurance and evaluation, degree programme reform, student progression analysis, ECTS calculation, student mobility improvement, promotion of students' research work, protection of student rights, and improvement of the students' standard of living;

6) to take care of the operations of the Faculty centres for information, student career development and student association, together with the other bodies of the Faculty;

7) to participate in the Faculty's self-evaluation process, in accordance with a general act of the Academic Assembly;

8) to adopt an annual report on the Student Vice-Dean's performance;

9) to adopt the financial plan and the report on the financial operations of the Student Parliament;

10) to adopt an annual report on its work submitted by the Chair of the Student Parliament;

11) to adopt its Rules of Procedure and other general acts, in accordance with these Statutes;

12) to perform other duties as stipulated by these Statutes.

The Student Parliament shall decide by a majority vote of its entire membership, unless otherwise stipulated by the Rules of Procedure of the Student Parliament.

13. RECORDS AND OFFICIAL DOCUMENTS

Records and official documents

Article 179

The Faculty shall keep records in paper and electronic form, in accordance with the Law.

All types of data collection, processing, publication and use shall be performed under the law governing personal data protection and this Law.

Article 180

The Faculty shall keep:

- 1) a register of students,
- 2) records on issued diplomas and diploma supplements,
- 3) examination records,
- 4) employee records
- 5) a register of promoted doctors of science,
- 6) a register of honorary doctors of science,
- 7) documented records on the recognition of foreign University documents and the evaluation of foreign degree programmes,
- 8) records on students and certificates of completion of short-cycle programmes
- 9) other records for internal use, for degree programmes specified in the work permit.

The records referred to in point 1 of this Article shall be kept permanently.

The records referred to in point 1 of this Article shall be kept in the Serbian language, using the Cyrillic script, in printed form, and may be kept electronically.

Details regarding record keeping and the collection, entry, updating and availability of data recorded, as well as other matters of importance for record keeping, shall be laid down by the Minister.

Education Management Information System

Article 181

A comprehensive Education Management Information System (hereinafter: EMIS) shall be established and managed by the Ministry.

The Faculty shall enter and update data kept in records under Article 113 of the Law and Article 180 of these Statutes in the EMIS, in a register, in electronic form.

The University's comprehensive information system shall consist of records pooled from all faculties of the University kept as a unified database.

The Ministry shall keep registers of:

- 1) accredited higher education institutions;
- 2) accredited degree programmes;
- 3) students;
- 4) employees in higher education institutions.

Details regarding the setting up of the registers, the collection, entry, updating and availability of data, as well as the types of statistical reports that use register data shall be laid down by the Minister.

Personal Education Number

Article 182

For the purpose of keeping the register referred to in Article 181, paragraph 4, point 3 of these Statutes and protecting personal data, a Personal Education Number (hereinafter:

PEN) shall be assigned to a student to track the education history of the student through all stages of education, and shall be the key to linking all student data in the EMIS.

PEN is a unique 16-character number assigned to a student in an automated process through EMIS, at the request of the Faculty, during the first enrolment.

If the PEN has been assigned to a student in pre-university education institutions, the Faculty shall not request a new PEN from the EMIS.

A temporary PEN shall be assigned to a student without a Personal Identification Number, a foreign national, a stateless person, a displaced person and a refugee.

In the request referred to in paragraph 2 of this Article, the Faculty shall enter student identity data in the EMIS (name, surname, a parent's name, personal identification number, passport number and passport issuance agency for foreign nationals).

The personal data referred to in paragraph 5 of this Article shall be collected solely for the purpose of assigning a PEN to the student.

The authorised person (Head of the Student Affairs Office) of the Faculty shall personally deliver the PEN to the student in a sealed envelope, together with the data for personal access to the register referred to in Article 180, paragraph 4, point 3 of these Statutes, and shall keep records on that.

Data on PEN and temporary PEN shall be kept permanently.

The Ministry shall be the controller of the personal data referred to in paragraph 5 of this Article.

Detailed terms and conditions regarding PEN assignment shall be stipulated by the Minister.

Data in the register of accredited institutions

Article 183

The register of accredited higher education institutions is a set of general data that determine: the legal status of the Faculty, the status of the Faculty in the higher education system; data on the Faculty's degree programmes; data on short degree courses and issued certificates; tuition fees; number of classes per week across degree programmes for each year for lectures and practical sessions; language of instruction for each degree programme; number of state-funded and self-financed students across degree programmes and years of study; data on facilities (number of buildings and square metres, number of laboratories, number of library items); data on legal acts and Faculty bodies; data on Faculty accreditation and external evaluation results; data on own sources of revenue and its expenditure.

Additional data of importance for the development of the higher education system and for inclusion in the European Higher Education Area shall be entered in the register referred to in paragraph 1 of this Article.

Data in the register referred to in paragraph 1 of this Article shall be open, except for data on own revenue and its expenditure, and publicly available on the Ministry's website, in machine-readable form, for use and further publication.

Data in the records on students

Article 184

Data on students, parents (guardians) and employees are a set of personal data that determine their identity, educational, social and health status and educational, social and health support.

To determine identity, the following data shall be collected: name, surname, a parent's name, sex, personal identification number, passport number for foreign nationals, date of birth, place of birth, country and address of permanent residence, type of permanent residence housing, residential address during study, nationality (without the need to declare / with written consent), marital status, citizenship, address, contact telephone, photograph and other data in accordance with this Law.

To determine the educational status of a student, the following data shall be collected: completed level of education, language of acquisition of primary and secondary education, degree programme enrolled, type of degree and year of first enrolment in the degree programme, participation in international mobility programmes, year of completion of the degree programme, language of instruction of the degree programme, ECTS credits achieved, awards and commendations received during the course of study, and official documents received.

To determine the social status of a student, the following data shall be collected: type of financing of the course of study, way of subsistence during the course of study, place of residence (address) during the course of study, type of accommodation during the course of study, working status during the course of study, dependants, education level for both parents, employment status of parents (guardians), and occupation of parents or guardians.

To determine the health status of a student, data on the need for additional support during daily activities at the Faculty shall be collected.

The Faculty shall, in accordance with the paragraphs 3 and 4 of this Article, keep records of students enrolled in short degree courses and records of issued certificates.

Data on students shall be collected through the form created by the Republic statistics body, to be filled in either electronically or in print.

Data in the register of students

Article 185

The Faculty shall enter and update the data referred to in Article 184, paragraphs 3–6 of these Statutes in the register of students through its account through PEN, that is:

- 1) the student's personal data: age, place and country of birth, place and country of permanent residence, nationality in accordance with the Law, marital status;
- 2) data regarding the student's educational status: completed level of education, language of acquisition of primary and secondary education, degree programme enrolled, type of study, year of study and year of first enrolment in the degree programme, year of completion of the degree programme, overall grade point average during the course of the

study, language of instruction of the degree programme, ECTS credits achieved, and official documents received;

3) data regarding the student's social status: manner of financing of the course of study, manner of subsistence during the course of study, working status during the course of study, highest level of education of parents or guardians;

4) data regarding the student's health status, i.e. the need for additional support during daily activities at the higher education institution.

The Ministry shall be the controller of the data referred to in paragraph 1 of this Article.

Data in the register of accredited degree programmes

Article 186

The register of accredited degree programmes is a set of data on degree programmes, accreditation, type of study, institution where degree programmes are being delivered, language of instruction, tuition fees, number of state-funded students across years of study, number of self-financed students across years of study, number of students who have completed a degree programme, and other data of importance for monitoring the implementation of degree programmes.

The register referred to in paragraph 1 of this Article shall also contain data on short degree courses at the Faculty.

Data in the register referred to in paragraph 1 of this Article shall be open, publicly available on the Ministry's website, in machine-readable form, for use and further publication.

Data in the records and register of employees in higher education institutions

Article 187

Data on employees recorded by the Faculty and entered by the Faculty in the EMIS, i.e. in the Register of Employees, shall be a set of personal data on an employee's identity, level and type of education, employment status, salary and data used for its calculation and payment, professional training, passed exams for jobs in the education field, and career advancement.

Data on Professors, Associates and other employees shall include: name, surname, a parent's name, sex, personal identification number, citizenship, passport number for foreign nationals, date and place of birth, country of permanent residence, nationality in accordance with the Law, business phone number and e-mail address, degree acquired, language of acquisition of primary and secondary education, year of acquisition of the highest degree, country, place and name of degree-granting institution, current teaching/scientific or teaching/artistic title, year of acquisition and institution from which such title has been

acquired, type of employment contract, percentage of working hours at the institution, position and other data in accordance with the Law, as well as data on employment at another higher education institution in the Republic of Serbia and abroad.

For higher education institutions founded by the Republic of Serbia, data on employees shall also include: job complexity coefficient as a basis for funding under the law, salary calculation coefficient under the collective agreement or a general act of the institution.

The data referred to in paragraph 2 of this Article on an employee's name and surname, place and name of degree-granting institution, current teaching/scientific or teaching/artistic rank, year and institution of rank acquisition, and position held shall be open, publicly available on the Ministry's website in machine-readable form, for use and further publication.

Purpose of data processing

Article 188

The purpose of processing the data kept in the records by the Faculty shall be to monitor and improve the quality, efficiency and effectiveness of the Faculty's and employees' work, monitor, examine and improve students' educational level in the process of education, and exercise the right to official documents.

The purpose of processing the data kept in the registers shall be to provide indicators for monitoring and improving the quality, efficiency and effectiveness of the higher education system, planning education and enrolment policies, monitoring the coverage and progress of students, monitoring the quality of degree programmes, student employability, professional status and training of Professors, the work of higher education institutions, planning and monitoring the financing of the higher education system, creating the basis for the implementation of national and international research in the field of higher education, as well as ensuring safe, efficient and judicious storage of data, and reporting on educational indicators in accordance with the international commitments assumed.

Use of data

Article 189

The Ministry shall be the user of all data in the registers referred to in Article 181, paragraph 3 of these Statutes.

The Faculty shall be the user of the data it enters into the registers and the resulting statistical reports.

A student, i.e. an employee of the higher education institution may obtain data kept on them in the register referred to in Article 181, paragraph 3, item 3, i.e. in Article 181, paragraph 3, item 4 of these Statutes under the law governing personal data protection.

The data in the registers referred to in Article 181, paragraph 3 of these Statutes may be used by state and other bodies and organisations, as well as by legal and natural persons, provided that they are authorised by the law or other regulations to request and receive data,

that such data are necessary for the performance of matters within their competence or that they serve the needs of research, while ensuring the protection of personal identity data.

The data recorded in the registers referred to in Article 181, paragraph 4 of these Statutes shall also be used by the Agency for Qualifications (hereinafter: the Agency), which has been established and which performs activities in accordance with the law governing the national qualifications framework.

The data in the registers referred to in Article 181, paragraph 4 of these Statutes and the data in the Central Register of Compulsory Social Insurance shall be used by the Agency for the purpose of: monitoring and measuring the effects of the implementation of qualifications on employment, i.e. employability according to the capabilities acquired and completed degree programmes, monitoring national employment trends and comparing them with the trends abroad, and monitoring an active employment policy to increase the rate of employment.

The data in the registers referred to in Article 181, paragraph 4 of these Statutes and in the Central Register of Compulsory Social Insurance shall be collected and processed in electronic form, updated automatically and no later than three days after the change in the original records, and stored for ten years.

The data shall be collected and processed by the law governing personal data protection and information security.

Updating and storing data

Article 190

The data in the records shall be updated on the day they have changed and no later than 15 days from the day of the change.

The Faculty shall enter, i.e. update the data in the registers referred to in Article 181, paragraph 3 of these Statutes, on the day of the change and no later than 30 days from the day of the change.

The data in the registers referred to in Articles 183 and 186 of these Statutes shall be kept permanently.

Personal data in the records kept by the higher education institution shall be stored permanently, except data on students' social and health status, which shall be kept until the termination of their student status.

The data in the student register shall be kept permanently.

Protection of data in the records and registers

Article 191

Data collection, storage, processing and use shall be implemented in accordance with the law governing the protection of personal data and the highest standards on data protection.

The Faculty shall provide protective measures against unauthorised access and use of data in the records being kept.

The Ministry shall provide protective measures against unauthorised access and use of data in the EMIS.

For the needs of scientific research, i.e. artistic research and during data processing and analysis, personal data shall be used and published in a way to protect personal identity.

The administration of EMIS and the registers referred to in Article 181, paragraph 3 of these Statutes shall be performed by an authorised person in the Ministry.

Official documents

Article 192

Based on the data in the records, the Faculty shall issue official documents.

Official documents in terms of these Statutes shall include:

- 1) a student book and a student identification card as an integral part of the student book;
- 2) a Diploma of higher education and a Diploma Supplement.

The Faculty shall issue official documents in the Serbian language, in the Cyrillic script.

At a student's request, the Faculty shall issue an official document for part of the degree programme mastered, which shall contain data on the level, nature and content of the study, as well as data on the results achieved.

The Diploma and the Diploma Supplement shall be issued in the English language as well.

The content of the official document form shall be laid out by the competent minister.

Article 193

The Diploma shall be certified with a dry seal of the University.

The Diploma Supplement shall accompany the Diploma.

An explanatory note about the higher education system existing in the Republic of Serbia at the time the degree specified in the diploma has been acquired shall be enclosed to the Diploma Supplement.

The Diploma and the Diploma Supplement shall be signed by the Rector and the Dean of the Faculty, whereas Diplomas issued by the University for courses organised at the very University shall be signed by the Rector of the University.

A Joint Degree Diploma and a Diploma Supplement shall be signed by the competent authorities of the higher education institutions delivering the joint degree programme.

Declaring official documents null and void

Article 194

The University shall declare a diploma, i.e. a diploma supplement null and void:

- 1) if signed by an unauthorised person;
- 2) if the diploma holder has not satisfied all examination requirements in the manner and according to the procedure determined by the law and the degree programme of the Faculty;
- 3) If the diploma holder has not satisfied the conditions for enrolment in the first, second, or third-degree courses of study, i.e. the conditions for acquiring an academic or scientific title.

The University shall annul a diploma of the first and second degree of academic and vocational study in accordance with the general act if the thesis has been found not to be the result of the candidate's independent work.

The University shall annul a diploma granting the academic title of Master of Science in accordance with the general act if the MSc thesis has been found not to be the result of the candidate's independent work.

The University shall annul a diploma granting the academic title of Doctor of Science if the PhD thesis has been found not to be the original scientific result of the candidate's own work.

If the University has not annulled the diploma for reasons under paragraph 1, items 1–3 of this Article, the Minister shall warn the University to do so within the next 30 days.

If the University has not annulled the diploma within the deadline under paragraph 5 of this Article for reasons stipulated in paragraph 1, items 1–3 of this Article, the Minister shall form a commission consisting of scientists, i.e. artists and experts from relevant scientific, i.e. artistic areas to form an opinion based on which the Minister is to bring a decision to annul the diploma.

If the commission referred to in paragraph 6 of this Article determines that the Faculty as the constituent institution of the University has enabled enrolment in first-, second- or third-level courses of study to the diploma holder under paragraph 1, item 3 of this Article, who has satisfied all requirements stipulated by the degree programme, the diploma shall not be declared null and void.

Issuance of new official documents

Article 195

The University shall issue a new official document after the original official document has been declared invalid in the "Official Gazette of the Republic of Serbia", based on data from its records.

The official document referred to in paragraph 1 of this Article shall have the significance of the original official document.

The official document referred to in paragraph 1 of this Article shall be marked with a note indicating that it is a new official document issued after the original official document has been declared invalid.

Substitute official documents

Article 196

If the records referred to in Article 113 of the Law, i.e. Article 180 of these Statutes and archival material have been destroyed or missing, a person not holding an official document issued by the Faculty may submit a request to the basic court within whose jurisdiction the Faculty's seat is located or was located to determine the degree acquired.

The request shall include evidence based on which it can be determined that the person has acquired the appropriate degree and a certificate stating that the archival material have been destroyed or missing.

The certificate stating that the archival material has been destroyed or missing shall be issued by the Faculty where the person has acquired the degree or another institution that has taken over the records, i.e. the archival material, and, if there is no such institution, the certificate shall be issued by the Ministry.

The order determining the degree acquired shall be issued by the basic court in extra-judicial proceedings.

The order referred to in paragraph 4 of this Article shall substitute the official document issued by the higher education institution.

14. RECOGNITION OF OFFICIAL DOCUMENTS ISSUED BY FOREIGN HIGHER EDUCATION INSTITUTIONS AND EVALUATION OF FOREIGN DEGREE PROGRAMMES (VALIDATION AND EQUIVALENCY EVALUATION)

Recognition of official documents issued by foreign higher education institutions

Article 197

The recognition of an official document issued by a foreign higher education institution is a procedure which grants its holder the right to continue education. The recognition process

shall be conducted in accordance with the Law on Higher Education unless otherwise stipulated by an international agreement.

An official document acquired from a higher education institution in the SFRY until 27 April 1992, in the Federal Republic of Yugoslavia, i.e. the State Union of Serbia and Montenegro until 16 June 2006, and in Republika Srpska shall not be subject to the process for the recognition of official documents issued by foreign higher education institutions.

The official document referred to in paragraph 2 of this Article shall have the same legal effect as an official document issued in the Republic of Serbia.

The recognition of an official document issued by a foreign higher education institution shall involve payment of a Republic administrative fee, as determined by the Law on Administrative Fees of the Republic of Serbia, as well as payment of the recognition procedure fee, as established by the University Council.

Validation of foreign degree programmes

Article 198

The validation of a foreign degree programme shall involve the consideration of the type and level of competencies acquired upon completion of the degree programme, taking into account the education system in the country where the higher education official document has been acquired, enrolment requirements, rights arising from the official document in the country where it has been acquired, and other relevant facts, without considering the formal features and structure of the degree programme.

The validation of a foreign degree programme or part of a degree programme for the purpose of further study shall be performed by the professional body of the University, i.e. the Senate.

Once a particular foreign degree programme has been validated, the validation shall be valid for all subsequent cases of recognition of an official document issued by a foreign higher education institution when this document has been acquired upon completion of the same degree programme.

Information on the facts referred to in paragraph 1 of this Article shall be provided to the University by the ENIC / NARIC Centre – the internal organisational unit of the Ministry.

Recognition of official documents issued by foreign higher education institutions for the purpose of further study

Article 199

The recognition of an official document issued by a foreign higher education institution for the purpose of continuing education at the University (hereinafter: academic recognition) shall be conducted by the University, upon validation of a foreign degree programme, i.e. part of a foreign degree programme.

In the procedure referred to in paragraph 1 of this Article, continuing education and enrolment at a higher level of education may be conditional upon the acquisition of additional learning outcomes or rejected if there is an essential difference between the type and level of knowledge and skills acquired and the enrolment requirements for a degree programme.

The criteria for determining the existence of an essential difference between the type and level of acquired knowledge and skills and enrolment requirements for a particular degree programme, and the academic recognition procedures shall be stipulated by the University's general act.

The decision on the outcome of the procedures referred to in paragraph 1 of this Article shall be made by the Senate within 90 days of receipt of a valid request.

The decision referred to in paragraph 4 of this Article shall be final.

Unless otherwise stipulated, the General Administrative Procedure Law shall apply to the academic recognition procedure.

Records on academic recognition procedures

Article 200

The body responsible for conducting academic recognition procedures shall keep records and permanently keep documents on the procedures performed.

The records referred to in paragraph 1 of this Article shall include: surname, a parent's name and name, date and place of birth, citizenship, address and telephone number of the document holder i.e. the applicant; the name of the higher education institution that has issued the document, place and country, duration of study (degree programme), type and level of study, field of study (programme, discipline), professional, academic, scientific title, reference number and date of the act on the validation of the foreign degree programme and name of the issuing body, reference number and date of the act on additional exams, reference number and date of the act on additional exams passed, reference number and date of the decision on academic recognition, and a summary of the dispositive portion of the decision.

The body referred to in paragraph 1 of this Article shall enter the records referred to in paragraph 2 of this Article into the EMIS in accordance with the law.

15. FUNDING OF THE FACULTY

Sources of funding

Article 201

The Faculty shall acquire funds for the performance of its activities in accordance with the Law and the Statutes, from the following sources:

1. funds provided by the Founder – the Republic of Serbia;

2. tuition fees;
3. donations, gifts and endowments;
4. funds for financing scientific research and professional work;
5. projects and contracts related to the implementation of teaching, research and consultancy services;
6. fees for commercial and other services;
7. founder's rights and rights from contracts with third parties;
8. and other sources, in accordance with the law.

Data on the amount of funds on an annual basis referred to in paragraph 1 of this Article shall be available to the public on the official website of the Faculty.

The funds referred to in paragraph 1 of this Article shall be managed by the Faculty on its own.

The funds referred to in paragraph 1 of this Article shall be reported and recorded in accordance with the unified budget classification.

Article 202

For the implementation of accredited degree programmes within its activities, the Faculty shall acquire funds from the Founder, under the contract between the University and the Government of the Republic of Serbia, upon the obtainment of the Ministry's opinion.

The funds referred to in paragraph 1 of this Article during one academic year shall be provided in accordance with the Faculty's programme of activities.

The Faculty Council shall report to the competent Ministry for earmarking and economic expenditure of funds allocated from the state budget.

When performing its activities using the funds provided by the Founder, the Faculty shall act in legal transactions with third parties in its name and for its account.

Purpose of funds allocated by the Founder

Article 203

The Republic of Serbia shall provide funds to the Faculty for:

1. material operating expenses, depreciation, running costs and investment maintenance costs;
2. salaries of employees, in accordance with the law and the collective agreement;
3. equipment;
4. book holdings;
5. research work to contribute to quality teaching;
6. scientific and professional training of employees;
7. promotion of new generations of young professors and scientists;
8. work with gifted students;
9. international collaboration;

10. publication activity;
11. sources of information and information systems;
12. work of the Student Parliament and extracurricular activities of students;
13. equipment and conditions for students with disabilities;
14. other purposes, in accordance with the law.

Article 204

The Faculty shall acquire funds for the implementation of approved, i.e. accredited degree programmes as part of its activities under a contract signed with the Government, upon the obtainment of the opinion of the competent ministry.

Funds for the performance of activities during one academic year shall be provided on the basis of the Faculty's annual programme of activities.

The annual programme of activities shall specify the date and manner of implementation of the Faculty's educational and scientific activities during an academic year, and shall be adopted by 30 September for the next academic year.

When performing its activities using the funds provided by the Republic of Serbia, the Faculty shall act in legal transactions on the basis of competencies stipulated in the Statutes, in its name and on behalf of the University.

The Faculty Council shall report to the competent ministry for earmarking and economic expenditure of funds allocated from the state budget.

Own revenues

Article 205

The funds realised by the Faculty shall be the Faculty's own revenues (tuition fees, reimbursement of expenses for study courses, innovation of knowledge and professional education and training, reimbursement of expenses for state examinations, founder's rights, rendering services for third parties, gifts, donations, sponsorship, and other sources of funding as determined by the law).

For the provision of other scientific services and the performance of different tasks, the Faculty shall acquire funds under contracts with the users of these services.

The funds referred to in paragraph 1 of this Article shall be managed by the Faculty as a legal entity in accordance with the law and the Statutes.

In legal transactions, when managing the funds referred to in paragraph 1 of this Article, the Faculty shall act in its name and for its own account, in accordance with the law, the Statutes of the University and these Statutes.

The Faculty shall allocate part of the funds referred to in paragraph 1 of this Article for financing joint affairs at the University level.

The allocation of funds referred to in paragraph 5 of this Article shall be based on the planned amount of expenditure and activities determined by the University Council decision for the current academic year.

Tuition fee

Article 206

The Faculty shall acquire funds from a tuition fee for self-funded students.

The criteria for determining the tuition fee shall be laid down by a general act of the Faculty, which shall set the amount of the tuition fee for the next academic year for all degree programmes before inviting applications for the enrolment of new students, upon obtaining the opinion of the Ministry of Education.

The tuition fee shall determine the cost of study for one academic year, i.e. for the acquisition of 60 ECTS credits. The tuition fee shall cover the cost of regular services rendered by the Faculty as part of the degree programme for one year of study.

The regular services referred to in paragraph 4 of this Article shall be determined by a decision of the competent body of the University, in accordance with the provisions of the law and the University Statutes.

The criteria for determining the amount of the tuition fee and the decision on the amount of the tuition fee shall be available to the public on the official website of the Faculty.

Article 207

The decision on the amount of the tuition fee for the courses of study organised at the Faculty shall be made by the University Council, at the proposal of the University Senate.

The decision referred to in paragraph 1 of this Article shall be made for each academic year and shall be an integral part of the call for applications for student enrolment.

16. GENERAL ACTS OF THE FACULTY

Article 208

The Statutes are the basic general act of the Faculty, and all other general acts must comply with the Statutes.

Other general acts based on the Statutes shall be adopted by bodies whose competence has been determined by the law, the Statutes, and other acts of the bodies.

General acts shall enter into force eight days after their publication on the notice board of the Faculty.

17. SELF-EVALUATION

Article 209

The Faculty shall conduct the self-evaluation of degree programmes, teaching, pedagogical work, working conditions, non-academic staff and management bodies to improve the quality of instruction and the teaching process.

Self-evaluation shall be conducted following the procedure laid down in the Rulebook on Self-Evaluation, at intervals of a maximum of three years.

The Academic Assembly shall adopt the Rulebook on Self-Evaluation and appoint members to the Self-Evaluation Commission in accordance with the Rulebook provisions.

Self-evaluation shall also take into account assessment by students.

18. QUALITY SYSTEM AND QUALITY POLICY

Article 210

The Academic Assembly, at the proposal of the Dean of the Faculty, shall appoint members to the Quality Assurance Commission to ensure quality, implement a quality policy and establish a quality system.

The Quality Assurance Commission shall have six members, including three Professors, one Associate, one non-academic staff member, and one student representative.

The student representative shall be elected by the Student Parliament of the Faculty.

The term of office of a Commission member shall be five years.

Article 211

The Quality Assurance Commission shall:

- prepare a proposal for the Quality Assurance Strategy and action plans for the implementation of the Strategy;
- prepare a proposal for improving the standards, procedures and methods of quality control in accordance with the standards of the National Council for Higher Education;
- develop internal mechanisms for quality assurance and improvement at the Faculty level;
- determine the rules of self-evaluation;
- consider self-evaluation reports and give its opinion;
- submit reports on quality situation to the Academic Assembly at least once a year;
- propose, if necessary, extra self-evaluation in specific areas;
- monitor the implementation of the Quality Assurance Strategy, standards and procedures, and propose measures to eliminate non-compliance to ensure quality improvement;

- perform other activities of importance for quality improvement and development of degree programmes, teaching and working conditions.

Article 212

The Faculty Council, at the proposal of the Dean of the Faculty, shall adopt the Quality Assurance Strategy for the teaching process, management process, non-teaching activities, and working and learning conditions, which shall be available to the public.

The Academic Assembly, at the proposal of the Quality Assurance Commission, shall adopt general acts stipulating standards and procedures and building the organisational structure for quality assurance.

19. NOTIFICATIONS FOR EMPLOYEES AND STUDENTS

Article 213

The Dean and the Faculty Council shall notify the employees about their work and the Faculty's business activities, and especially about development plans and their impact on the economic and social status of employees, salary changes, workplace safety and security, and measures to improve working conditions, status changes, etc.

Article 214

Students, in particular, shall receive notifications about exam deadlines and theses defence at all levels of study, and about the decisions of the Faculty's administrative and professional bodies regarding students and study requirements.

Article 215

Notification shall be done by posting notifications on the bulletin board of the Faculty, in the Faculty's bulletin and on the Faculty's website.

The results regarding the implementation of educational, scientific and research activities at the Faculty in an academic year shall be presented in the Report on the Faculty's Activities prepared by the Dean and adopted by the Faculty Council.

19. TRADE SECRET

Article 216

Trade secrets shall include official documents and data, as decided by the Dean and the Council of the Faculty, whose disclosure to an unauthorised person would be contrary to the business activities of the institution and would harm its interests and business reputation.

Official documents and data that are deemed public by the law or official documents and data on the violations of the law, good commercial practices and business ethics may not be proclaimed trade secret.

Notification of the decision referred to in paragraph 1 of this Article shall be given to the Founder, members of the Faculty's bodies, and employees.

Article 217

The duty of keeping trade secrets shall exist even after the termination of an employment contract for employees and after the termination of the term of office for members of the management body.

20. TRANSITIONAL AND FINAL PROVISIONS

Article 218

All issues that are not stipulated in these Statutes shall be directly addressed by the provisions of the Law on Higher Education, as well as by the provisions of other laws and by-laws.

Article 219

The provisions of general acts that are in conflict with these Statutes shall cease to have effect on the day of the entry into force of these Statutes, and the Law on Higher Education and the Statutes of both the University and the Faculty shall directly apply.

The provisions of general acts that are not in conflict with these Statutes shall apply even after the adoption of the Statutes, until the adoption of appropriate acts in accordance with the Law on Higher Education and these Statutes.

Article 220

The Faculty shall, as a legal entity, continue to operate in accordance with the provisions of the Law on Higher Education (Official Gazette of the Republic of Serbia, issue 88/2017).

Faculty bodies

Article 221

The constitution of the governing body, professional bodies and the Student Parliament, as well as the election of the managing body of the Faculty in accordance with the Statutes

shall be done after the termination of the terms of office of these bodies constituted i.e. elected in accordance with the regulations that were valid until the date of entry into force of these Statutes.

Election procedure for the Dean in accordance with these Statutes shall be initiated no later than six months before the expiration of the term of office referred to in paragraph 1 of this Article.

The total number of terms of office shall not include the terms of office prior to the entry into force of these Statutes.

Appointments to ranks

Article 222

The appointment procedure for the ranks of Professor and Associate that had initiated under the regulations that were valid until the day the Law came into force shall be completed in accordance with those regulations, within six months from the date of entry into force of the Law.

Extension of employment

Article 223

Employment for Professors referred to in Article 78, paragraph 2, of the Law on Higher Education (Official Gazette of the RS, issues 76/05, 100/07 – authentic interpretation, 97/08, 44/10, 93/12, 89/13, 99 / 14, 45/15 – authentic interpretation, 68/15 and 87/16), i.e. Article 132 of the University Statutes (Ref. No. II-01-360 of 28 April 2017 – consolidated text) shall terminate on 30 September 2018.

In exceptional cases, for Professors referred to in Article 78, paragraph 2, of the Law on Higher Education (Official Gazette of the RS, issues 76/05, 100/07 – authentic interpretation, 97/08, 44/10, 93/12, 89/13, 99/14, 45/15 – authentic interpretation, 68/15 and 87/16), i.e. Article 132 of the University Statutes (Ref. No. II-01-360 of 28 April 2017 – consolidated text) employment may be extended if they have satisfied the requirements stipulated in Article 93 of the Law, i.e. Article 171 of the University Statutes, with the extension of the term under a contract with the higher education institution for a fixed period of maximum two years starting from 30 September 2018.

For Professors holding the rank of Full Professor whose employment, based on Article 78, paragraph 2, of the Law on Higher Education (Official Gazette of the RS, issues 76/05, 100/07 – authentic interpretation, 97/08, 44/10, 93/12, 89/13, 99/14, 45/15 – authentic interpretation, 68/15 and 87/16), i.e. Article 132 of the University Statutes (Ref. No. II-01-360 of 28 April 2017 – consolidated text), has been extended starting from the academic year 2016/17, i.e. the academic year 2017/18, the satisfaction of the requirements stipulated in Article 140, paragraph 3, of these Statutes shall be assessed for the period starting from the acquisition of the rank of Full Professor or, if the rank was acquired in the period shorter than 5 years before the day of employment extension, for the period starting from 1 October 2013.

By way of derogation from the deadline set by Article 140, paragraph 4, the Faculty Council shall adopt the decision on employment extension for a Professor in the academic year 2017/18, i.e. in the calendar year 2018, and submit the decision to the Senate for approval by 15 June 2018 at the latest.

Enrolment in undergraduate courses of study

Article 224

Until the date of commencement of the regulations governing general and vocational secondary school leaving examinations, enrolment in undergraduate courses of study shall be consistent with the regulations that were valid until the entry into force of the Law, as well as with the general act of the Faculty.

Students

Article 225

Students who have enrolled in courses of study by the date of the entry into force of this Law in accordance with Articles 82–88 of the Law on Higher Education (Official Gazette of the RS, issues 76/05, 100/07 – authentic interpretation, 97/08, 44/10, 93/12, 89/13, 99/14, 45/15 – authentic interpretation, 68/15 and 87/16) may complete their study under the degree programme, conditions and regulations existing at the time of enrolment, not later than the expiration of the deadline, which shall be equal to double the number of academic years needed for the implementation of the degree programme, starting from the first day of study of that degree programme.

Students enrolled in undergraduate courses of study by 10 September 2005 may complete the study under the curriculum, conditions and regulations existing at the time of enrolment, not later than the end of the academic year 2018/2019.

Students enrolled in Master's courses of study by 10 September 2005 may complete the study under the curriculum, conditions and regulations existing at the time of enrolment, not later than the end of the academic year 2018/2019.

Candidates who submitted their PhD thesis by 10 September 2005, i.e. students who enrolled in PhD courses of study under the regulations that were effective by that date may acquire the scientific title of Doctor of Science, i.e. complete their PhD study under the curriculum, conditions and regulations existing at the time of enrolment, not later than the end of the academic year 2017/2018.

Students referred to in paragraph 1 of this Article shall have the right to continue the courses of study under the provisions of the Law, in the manner and according to the procedure established by the general act of the Faculty.

Personal Education Number

Article 226

Until the form referred to in Article 118, paragraph 3, of the Law is laid down, the Faculty shall collect data on students in accordance with the regulations that were effective until the entry into force of the Law (7 October 2017).

Within one month after the beginning of the semester, the Faculty shall assign a PEN, i.e. a temporary PEN, in an automated procedure through the EMIS, to a student who has not received a PEN in a pre-university education institution.

Students enrolled in courses of study before the entry into force of the Law (7 October 2017) shall be assigned a PEN, i.e. a temporary PEN, by the Faculty, in an automated procedure through the EMIS, within one year from the date of the entry into force of the Law.

Article 227

After these Statutes have come into force, the Statutes of the Faculty of Agronomy Čačak Ref. No. 1880/2 of 20 September 2018, the Decision on Amendments to the Statutes of the Faculty Ref. No. 1906/2-VI dated 11 September 2019, and the Decision on Amendments to the Statutes of the Faculty Ref. No. 1285/2-XXII of 16 July 2021 shall cease to be valid.

Article 228

These Statutes shall enter into force on the eighth day from their publication on the Faculty's bulletin board and website.



FACULTY COUNCIL

CHAIR

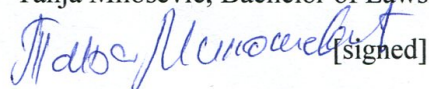
Dr Ivan Glišić

[sealed and signed]

The accuracy of the text of the Statutes has been certified by

FACULTY SECRETARY

Tanja Milošević, Bachelor of Laws

 [signed]